Perm

App. F. IX-4 | 1933 34 | File No. 5-33

Previous References | (CRB) | Serial Nos. 1

Later References
CRB 25-34-41
CRB 43-60-39

GENERAL AND REVENUE SECRETARIAT

Serial Nos. None

Part B for Sept. 1933

SUBJECT.

Preparation and Submission of 'C' Statements.

Offl. Memorandum No 3384-37 / CRB 28.7.1933
Issues revised instructions re

To, The Secretaries to Govt.
" Heads of Departments
" Deputy Commrs of Districts
" Treasury Officers
" Levy CRB
" Superintendents

Rejd. ampah
18/9/33

File No. of 193

Serial No.

SubJect No. The "C" Statements for the half year ending December 1931, and a note as to the procedure [illegible] matter of the compilation of the statements for the half year ending 30th June 1932.

[illegible] recorded [illegible] appointment of Non-[illegible] furnished [illegible] future. The figures should not include [illegible] in vacancies of less than three months in [illegible]

7th Jan 32

[illegible] 13/11/32

1) These 'C' Statements are due in this office on the 15th August and 15th February each year showing the composition of the department or unit on 30th June and 31st December respectively. The usual practice so far has been to consolidate the 'C' Statements with reference to men actually working and leaving aside the statements with reference to men having permanent lien.

2) In this connection it seem if the following procedure is adopted maximum advantage can be derived with minim[illegible]

1. Sheet.

WD 70—GBPM—60,000—13-8-31

File No. of 193

Serial No.

Sub Sect No. The "C" Statements for the half December 1931, and a note as to the matter of the compilation of the [redacted] June 1932.

[redacted] Appointment of Major [redacted] published [redacted] Therefore, the Treasury should not [redacted] in vacancies of less than three months in [redacted]

1) These "C" Statements are due in this office on the 15th August and 15th February each year showing the Composition of the department or unit on 30th June and 31st December respectively. The usual practice so far has been to Consolidate the "C" Statements with reference to men actually working and leaving aside the statements with reference to men having permanent lien.

2) In this Connection it seems that if the following procedure is adopted maximum advantage can be derived with minimum labour as

NOTE—Contn. Sheet.

the subordinate offices as well as in the office.

3) Instead of calling for two 'C' Statements one with reference to men actually working and another with reference to men having permanent lien we can safely omit one. The offices will have to be requested to send only one Statement (with reference to men actually holding posts for a period of not less than 3 months) for the half year ending 31st December. This will not in any way involve any dislocation of the present practice. This will not only save some labour in the subordinate offices but much of the correspondence also will be avoided as some of the offices do not send one Statement or the other.

4) As regards the Statements for the half year ending 30th June the "C" Statement with reference to men having actually holding post for not less than three months can safely be omitted and the departments and the mint offices will have to be requested to send a "C" Statement (with reference to men having permanent lien) together with a Schedule of Establishment in the form suggested in para 7 of the note and two Statements of non-Gazetted appointments (with reference to men actually holding posts for not less than 3 months) held by different communities in different grades ~~and not below~~.

5) According to the present practice the following statements are prepared

x 1 ministerial.
11 Executive.

Serial No.

i Statement showing the no. and percentage of Brahmins and non-Brahmins in the various unit offices (with reference to men actually holding posts) for 31st December

ii Statement showing the no. ~~and~~ of various Communities, ~~percentage of Brahmins and non-Brahmins~~ in the various unit offices (with reference to men actually holding posts) for 31st Decem

iii ..... Same as i for 30th June

iv " Same as ii for 30th June

v " Statement of non-Gazetted appointmen held by different Communities in all offices taken together (not department wise) without distinctio of ministerial or executive

6) If the new procedure is adopted the office can prepare the following Statements

i " Statement showing the no and percentage of Brahmins and non-Brahmins in the various unit offices (with refce to men actually holding posts) for 31st December

ii ~~individuals of~~ Statement showing the no ~~and~~ ~~of various Communities percentage of Brahmins and non-Brahmins~~ in the various unit offices (with refce to men actually holding posts) for 31st Decembe

iii ..... Same as in i (but with refce to men having permanent lien) for 30th June.

iv " Same as in ii (but with refce to men having permanent lien) for 30th June

v " Same as in ii for 30th Ju

(This can be taken from the Statement of non appointments).

NOTE—Contn. Sheet.

WD 70—GBPM—60,000—13-8-51.

Statement of non-Gazetted appointments held by different Communities carrying a salary of less than Rs. 25 in the ministerial Establishment

V do in the Executive Establt

VI Same Statement for post carrying salary rates in the Salary from Rs 25 to Rs 50 in the ministerial Establishment

VII do in the Executive Establishment

VIII Same Statement for post carrying a salary from Rs 50 to Rs 100 in the ministerial Estt

IX Same in the Executive Establishment

X Same Statement for post carrying a salary from Rs 100-250 in the ministerial Establishment

XI do in the Executive Establishment

7.) The form of the schedule of Establishment as has been prescribed requires some modification as the present form does not help much for the verification with the Statements It will be useful if instead of one Column showing the Religion or Caste of the incumbent, there (vide Column 5 in Q) there are two sub-Columns (i) showing the caste of permanent incumbent and (ii) showing the caste of incumbent who was actually working on a vacancy of not less than three months duration irrespective of the fact that he has permanent lien or not and who has been taken into account for the Calculation of the figures in the Statement of non-Gazetted appointments It means that the figures furnished in the Statement of non-Gazetted appointments in different

Serial No.

grades will have to coincide with the particulars furnished in the schedule of Establishment. Accordg to this if a permanent man is on leave for more than three months, the Column showing the caste of the man actually working will be left blank and if he himself was working both the Colmns will be filled against his name and if there were a substitute, the Column showing the caste of the permanent incumbent will be left blank against the name of the substitute whose name will have to appear just below the name of the permanent man who was on leave but there will not be an independent Sl. No against his name and also his caste will be shown in the Column meant for the caste of the man actually working.

4) Regarding the resolution of the Board, action will be taken separately to call for the explanations of the various officers in connection with the decreases which will be noticed in the "C" Statements for 30th June 1932, and in taking all the officers a clause will be added in the "C" Statement instructions for the preparation of the "C" Statements and the Statements of non-Gazetted appointments, requesting all the officers to furnish explanation for the decrease of the units bracketing initial and in the last Column of the Statements with a view to avoid

— yes ex 29/XII

ordered subsequently that action has to be taken with regard to the "C" Statements

NOTE—Confn. Sheet

preparation of "C" Statements and the Statement of non-Gazetted appts.

D File No. 2955 of 193 2

General and Revenue Secretariat

further Correspondence

9) After orders are passed on the above proposal, a draft covering instructions for the preparation of the "C" Statements, Statements of non-Gazetted appointments, Schedule of Establishment will be submitted.

nbs
2-12-32

10) [illegible] for consideration whether the C Statements which are at present being prepared by the Accountant General should be [illegible] Officers and the [illegible] Office notice the consolidation involves a [illegible] of Rs.

2/13/12

11) Please put up the file bearing on the G.O. providing the C statements of the Ministerial establishment a copy of the G.O. may be put up.

14/XII

12) "C" Statements were required as per Circular Memorandum No. C.R.B. 355-433 dt. 30-8-1922 in pursuance of instruction para 5 in G.O. No. E-A-2179-2258/E-H-30-21 dt. 28-11-1921. Copies of the [illegible] subsequent G.O.s etc are also put up besides some important files.

nbs
15/12

13) [illegible] G.O. No. L 5240-414-Ex-299-23-1 dt. 24-4-1924 [illegible] to the G.O. of 2/27/1925 in the file [illegible] was the quarterly statement connected with a half-yearly?

2/16/12

16/XII

General and Revenue Secretariat

File No. 2955 of 1932

Serial No.

Refer paras 13 and 14.

15) The file referred to in para 13 is not traceable (please vide requisition slips flag E) and seems to have been destroyed.

16) The quarterly "C" Statements were converted into half yearly as per g.o. no 5771-8-30-C.R.B.5-26-1 dated 10th June 1927 (file put up herewith (C). Also kind attention is invited to para 12 of the notes in the same file. (please vide flag G)

17) Kindly previously to convert the half yearly statements into annual ones as suggested in para 16 above, but the order changing the periods of returns may be appended.

18) Depts. concerned to Gen. Secs. to return

19) To Hindu Gen. Sec.

20) Gen. Sec's notes

21) agree

22) Draft put up for kind approval

23) This has been received also.

GENERAL SECRETARIAT 3 - JAN. No.

OFFICE OF THE ACCOUNTANT-GENERAL, MADRAS Contn. No. 9 JAN 1933 No. 5405

WD 02553—150,000—GPB—8-7-3

preparation of the "C" Statements and the Statement of Non-Gazetted appointments and revised rules thereon.

File No. 2958 of 1932 — General and Revenue Secretariat

24) Revised draft as instructed, put up for kind approval.

nghs. 19/1 25) A revised draft is submitted for approval.

1/1 26) For perusal upon return of Ch. Secy 26/1

27) The proposed instructions are not at all clear and may only lead to confusion.

28) Please bring up in person 28/1/33

29) Draft to be revised after discussion to make the meaning clear.

30) Please revise & redraft as indicated, & ~~submit for approval~~.

31) A revised draft, making the meaning clear is put up & will, if approved, issue.

32) The matter has already been approved both by the Secy & the Members, on the reverse.

Gen. Secy 30/5

33) The Auditor will please note

31 MAY 1933

TYPING SECTION
25 JUL 1933
GEN. & REV. SECTT.

Stroke to the Secy's letter & the Statement.

Draft approved. 11/6

preparation of the "C" Statement of the Staff of non-Gazetted appointments

General and Revenue Secretariat | File No. 2955 of 1932 | [App. F. III—2

12-54.

Serial No.

G. O. no 338-437. C.R.B 5-33-1 dt 28-7-1933. To i The Secy to Govt.
ii The Heads of Departts
iii The D.C.'s of Dists
iv The other mint officers.
v The Secy C.R.B.
vi The Supdt, Govt printing

The G. O. referred to above is issued. Draft requesting the Supdt, Govt printing & Stationary to supply the revised forms to the mint officers and Heads of Departments for the preparation of the Statements from the year ending the 31st December 1933 & onwards is put subd for approval.

29/8.

29/8

To

The Supdt Govt printing & Stationary. Letter no 1327/C.R.B dt 6-9-33 Requests to supply the revised forms to the Hds of Departts & mint offices from the year ending 31st Dec 1933 & onwards.

From the Supdt of Stationary no. 947 dt 8-9-33 states that the new forms of the "C" Statements etc have been printed & kept in stock for supply.

Subd for kind perusal.

B Rec.

6/9.

B Rec.

12/9.

13/9.

—Comm. Sheet.

WD 0246—GPB—15,000—22-8-32

30 AUG. 33

No 338-437 CRB 5-33-1

Official Memorandum.

With a view to facilitate the preparation of the "C" statements and the statements of non-gazetted appointments held by the different communities in the State Service, the existing forms are revised suitably as appended hereto, ~~The Unit Officers are requested~~ in supersession of all previous orders on the matter, the Unit offices are requested to furnish from the year ending the 31st Dec. 1933 and onwards, the marginally noted statements on or before the dates noted against them to the Secretary, Central Recruitment Board in the revised forms, with due regard to the instructions contained therein.

1. "C" statement of persons actually holding the posts for the half year ending 31st Dec. (Vide Annexure 1) — 15th February
2. "C" statement of persons having permanent lien for the half year ending 30th June (Vide Annexure 2).
3. Statement of non-gazetted appointments held by different communities in different grades for the year ending 30th June (Vide annexure 3). — 15th August
4. Consolidated Schedule of Establishment for the whole department or Unit for the year ending 30th June. (Vide Annexure 4).

By Order,

General Secretary to Government.

30/5

To.

The Secretaries to Government
" Heads of Departments
" Deputy Commissioners of Districts
The other Unit Officers
The Secretary, Central Recruitment Board.
The Supt., Govt. Printing Office.

(O.M. No. 6338-437/CRB 35-33-1 dt. 28.7.1933 Annexure I)

STATEMENT "C."

(With reference to men actually holding posts)

Statement of the composition of the Department or unit of..... for the half-year ending 31st December 193 .

1. Total strength of the superior ministerial establishment ~~of the department~~.....
2. Total strength of the executive establishment ~~working in the department~~.....

Name of community	Number of officials in the Department		Percentage to total strength		Explanatory remarks, if any
	During the current half-year	During the previous half-year	During the current half-year	During the previous half-year	
1	2	3	4	5	6
1. Composition of Ministerial Establishment.					
1. Brahmins					
2. Bedars					
3. Yadavas					
4. Kshatriyas					
5. Kurubas					
6. Lingayets					
7. Mudaliars					
8. Naidus					
9. Vaisyas					
10. Telugu-Banajigas					
11. Vokkaligas					
12. Other Caste Hindus ..					
13. Jains					
14. Muhammadans					
15. Christians					
16. Other communities (Parsis, Jews, Buddhists, etc.)					
17. Adikarnatakas ~~or~~ Adidravidas and other depressed classes.					
18. Anglo-Indians and Europeans ...					
Total					
2. Composition of Executive Establishment.					
1. Brahmins					
2. Bedars					
3. Yadavas					
4. Kshatriyas					
5. Kurubas					
6. Lingayets . .					
7. Mudaliars					
8. Naidus					
9. Vaisyas					
10. Banajigas					
11. Vokkaligas					
12. Other Caste Hindus ..					
13. Jains					
14. Muhammadans					
15. Christians					
16. Other communities (Parsis, Jews, Buddhists, etc.,)					
17. Adikarnatakas ~~or~~ Adidravidas and other depressed classes.					
18. Anglo-Indians and Europeans ..					
Total					

1. This Return will be sent to the Secretary, Central Recruitment Board, by each *Head of the Department* in respect of the ministerial establishment of his department and the executive establishment working in the department,
2. The Return is due in the Office of the Central Recruitment Board on the ~~15th August and~~ 15th February each year.
3. In the ~~Remarks Column~~, Brief explanation should be given for any ~~large~~ variations in the relative strength of ~~Brahmins and that of~~ members of backward communities as compared with the previous half-year.
4. In the " C" Statements relating to the Educational Department, the number of teachers in Educational Institutions for Muslims should be separately shown and two sets of percentages should be furnished, one excluding the appointments in Muslim institutions (schools) and the other including the same.
5. ~~Two~~ " C," Statements should be prepared and furnished to the Central Recruitment Board, one with reference to the men having a permanent lien upon the appointments and the other with reference to men actually holding the posts at the close of the half-year to which the Statement relates.

WD 1620- GPB—1000--29-1-31

P.T.6.

5 This return should show the Composition of the offices with reference only to the persons holding the posts permanently and in case of the appointments sanctioned by Govt. on a temporary basis, the persons holding the prior lien on them. The appointments of Gazetted rank and of the menials should not be taken into account for the calculation of figures.

6. If this return is not sent on the due date i.e. 15th August, reasons should be given for the delay.

7. Forms required for this return may be obtained from the Superintendent Govt. Printing, B'lore on indent.

n

Annexure 3

Co. No. 338-437 | CMB 5.33-1 | 28/7/33

Statement showing the number of Non-gazetted appointments of the Superior Service held by the different communities in the State Service on the 30th June.....

(With reference to communications holding post(s) ...

Communities	Appointments carrying a salary of				Total	Remarks
	Less than Rs.25 per mensem (Superior Service only.)	From Rs.25 to Rs.50.	From Rs.50 to Rs.100.	From Rs.100 to Rs.250.		
1. Composition of Ministerial Establishment.						
1. Brahmins						
2. Bedars						
3. Yadavas						
4. Kshatriyas						
5. Kurubas						
6. Lingayets						
7. Mudaliars						
8. Naidus						
9. Vaisyas						
10. Telugu-Banajigas						
11. Vokkaligas						
12. Other Caste Hindus ..						
13. Jains						
14. Muhammadans						
15. Christians						
16. Other communities (Parsis, Jews, Buddhists, etc.)						
17. Adikarnatakas or Adidravidas and other depressed classes.						
18. Anglo-Indians and Europeans ...						
Total.						
2. Composition of Executive Establishment.						
1. Brahmins						
2. Bedars						
3. Yadavas						
4. Kshatriyas						
5. Kurubas						
6. Lingayets						
7. Mudaliars						
8. Naidus						
9. Vaisyas						
10. Banajigas						
11. Vokkaligas						
12. Other Caste Hindus ..						
13. Jains						
14. Muhammadans						
15. Christians						
16. Other communities (Parsis, Jews, Buddhists, etc.,)						
17. Adikarnatakas or Adidravidas and other depressed classes.						
18. Anglo-Indians and Europeans ..						
Total.						

This return is due in the office of the Central Recruitment in the

15th August every year

2. This Statement should relate to men actually working irrespective of the fact whether they hold permanent lien or not, provided they have worked for not less than three months on 30th June. As regards short term vacancies of less than three months, the Community to which the permanent incumbent of the post belongs should be taken into account. The appointments of gazetted rank and of the menials should not be taken into account for calculation of figures.

3. In the return relating to the Education Department, the number of teachers in Educational Institutions for Muslims should also be taken into account for calculation of figures.

4 If this return is not sent on the due date i.e 15th August, reasons if shewld be given for the delay.

5. Forms required for this return may be obtained from the Superintendent, Govt printing Bangalore on indent.

Annexure 4. → (G.O.M. No. 338-437/Estts S-33-1 dt 26.9.33)

Consolidated

~~Specimen form of the~~ schedule of establishments to be sent as enclosure to the "C" statements for 30th June 193..

ame of Section and post	Nature of the post whether permanent or temporary	Pay of the post. Grade if any.	The name of the permanent incumbent as well as of the acting or sub-pro-tem incumbent of the post, if any, should be given	Religion or caste of incumbent		General educational qualifications of the incumbent	Pay of the incumbent	Date of entry into service	Remarks
				having permanent lien	Actually holding the post				
2	3	4	5	6		7	8	9	

This return will be sent to the Secy: Central Recruitment Board by each Head of the Department in respect of the ministerial establishment of his Department & the Executive establishment working in the Department on the 15th August each year.

2. no independent serial nos should be given against the acting or sub-protem incumbent of the post.

3 In Column 6, the Caste of the permanent incumbent having permanent lien should be entered under the 1st Sub Column & that of the incumbent actually holding the post should be entered under Sub Column 2. If the permanent incumbent is acting in a vacancy of not less than three months, his caste should be noted in the 2nd Sub Column, the 1st sub column being left blank. In other words the particulars under the Sub Columns one & two should be in agreement with the "C" Statement (with regard to men having permanent lien) and the Statement of non-Gazetted appointments on the 30th June, respectively.

App. F VI G 10.

Government of His Highness the Maharaja of Mysore.

GENERAL AND REVENUE DEPARTMENTS

N. B.

(1) 100 unsigned and 300 signed copies with enclosures may kindly be printed and supplied to this office. The final proof may kindly be sent before print.

(2) Spare forms of this may kindly be printed and supplied to the unit officers, on indent.

O.M. ~~G.O.~~ No. 338 — 437/C.R.B5-33/DATED, Bangalore, 28th July 1933

May this be

i. printed ? — yes

ii. treated as a standing order ? — yes

iii. published in the Gazette English Part ? — yes

iv. translated ? — no

v. placed at the disposal of the press ? — no

iv. published in the Gazette Kannada Part ? — no

Prof. Grs
31-7-33
Offs
31/7

"C" Statements and the Statement of non-Gazetted appointments.

prescribed revised forms for the preparation of the ——— held by the different Communities in the State Service.

GOVERNMENT OF HIS HIGHNESS THE MAHARAJA OF MYSORE,

~~Central Recruitment Board.~~
~~General and Revenue Secretariat,~~
General and Revenue Secretariat.

Dated, Bangalore, 28/7/1933.

No. 338-437/CRB S-33-1

Official Memorandum.

~~NOTIFICATION.~~

With a view to facilitate the preparation of the "C" statements and the statements of non-gazetted appointments held by the different communities in the State Service the existing forms are revised suitably as appended hereto, in supersession of all previous orders on the matter. The unit Officers are requested to furnish from the year ending the 31st December 1933 and onwards, the marginally noted statements on or before the dates noted against them to the --

1. "C" statement of persons actually holding the posts for the half year ending 31st December, (Vide Annexure 1)	15th February
2. "C" Statement of persons having permanent lien for the half year ending 30th June (Vide Annexure 2).	15th August
3. Statement of non-gazetted appointments held by different communities in different grades for the year ending 30th June (Vide annexure 3).	
4. Consolidated Schedule of Establishment for the whole department or Unit for the year ending 30th June (Vide Annexure 4).	

Secretary, Central Recruitment Board in the revised forms with due regard to the instructions contained therein.

By order,

Navaneeth

for General Secretary to Government.

To

The Secretaries to Government.
" Heads of Departments.
" Deputy Commissioners of Districts.
" Other Unit Officers.
" Secretary, Central Recruitment Board.
" The Superintendent, Government Printing.

TD.8.

Annexure I

"C" STATEMENT "C."

(With reference to men actually holding posts).

Statement of the composition of the Department or unit of. .....

for the half-year ending 31st December 193

1. Total strength of the superior ministerial establishment ~~of the department~~ .....
2. Total strength of the executive establishment, ~~working in the department~~ .....

Superior

Name of community	Number of officials in the Department		Percentage to total strength		Explanatory remarks, if any
	During the current half-year	During the previous half-year	During the current half-year	During the previous half-year	
1	2	3	4	5	6
1. Composition of Ministerial Establishment.					
1. Brahmins					
2. Bedars					
3. Yadavas					
4. Kshatriyas					
5. Kurubas					
6. Lingayets					
7. Mudaliars					
8. Naidus					
9. Vaisyas					
10. Telugu-Banajigas					
11. Vokkaligas					
12. Other Caste Hindus ..					
13. Jains					
14. Muhammadans					
15. Christians					
16. Other communities (Parsis, Jews, Buddhists, etc.)					
17. Adikarnatakas, ~~or~~ Adidravidas and other depressed classes.					
18. Anglo-Indians and Europeans ...					
Total					
2. Composition of Executive Establishment.					
1. Brahmins					
2. Bedars					
3. Yadavas					
4. Kshatriyas					
5. Kurubas					
6. Lingayets ..					
7. Mudaliars					
8. Naidus					
9. Vaisyas					
10. Banajigas					
11. Vokkaligas					
12. Other Caste Hindus ..					
13. Jains					
14. Muhammadans					
15. Christians					
16. Other communities (Parsis, Jews, Buddhists, etc.,)					
17. Adikarnatakas, ~~or~~ Adidravidas and other depressed classes.					
18. Anglo-Indians and Europeans ..					
Total					

3

1. This Return will be sent to the Secretary, Central Recruitment Board, by each *Head of the Department* in respect of the ministerial ~~establishment of his department~~ and the executive establishment working in the department,
2. The Return is due in the Office of the Central Recruitment Board on the ~~15th August and~~ 15th February each year.
3. ~~In the Remarks Column,~~ Brief explanation should be given for any ~~large~~ variations in the relative strength of ~~Brahmins and that of~~ members of backward communities as compared with that of the previous half-year.
4. In the "C" Statements relating to the Educational Department, the number of teachers in Educational Institutions for Muslims should be separately shown and two sets of percentages should be furnished, one excluding the appointments in Muslim institutions (schools) and the other including the same.
5. Two "C" Statements should be prepared and furnished to the Central Recruitment Board, one with reference to the men having a permanent lien upon the appointments and the other with reference to men actually holding the posts at the close of the half-year to which the Statement relates.

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P. T. O

5. The figures furnished in column 3 should be the same as had been furnished during the previous half year in the last column of the statement of the non-gazetted appointments on the 30th June, or else reasons for the change should be given in the Remarks column.

6. This statement should relate to those actually working irrespective of the fact whether they hold permanent lien or not, provided they have worked for three months or more on 31st December. As regards short term vacancies of less than three months duration, the community to which the permanent incumbent of the post belongs should be stated. The appointments of gazetted ranks and of the menials should not be taken into account for the calculations of figures.

7. If this return is not sent on the due date i.e., 15th February, reasons should be given for the delay.

8. Forms required for this may be obtained from the Superintendent, Government Printing, Bangalore, on indent.

"C" Annexure 2

STATEMENT "C"

(With reference to men having permanent lien)

Statement of the composition of the Department or unit of .....

for the half-year ending 30th June 193 .

(Superior) 1. Total strength of the superior ministerial establishment ~~of the department~~ .....

2. Total strength of the executive establishment ~~working in the department~~ .....

Name of community	Number of officials in the Department		Percentage to total strength		Explanatory remarks, if any
	During the current half-year	During the previous half-year	During the current half-year	During the previous half-year	
1	2	3	4	5	6
1. Composition of Ministerial Establishment.					
1. Brahmins					
2. Bedars					
3. Yadavas					
4. Kshatriyas					
5. Kurubas					
6. Lingayets					
7. Mudaliars					
8. Naidus					
9. Vaisyas					
10. Telugu-Banajigas					
11. Vokkaligas					
12. Other Caste Hindus ..					
13. Jains					
14. Muhammadans					
15. Christians					
16. Other communities (Parsis, Jews, Buddhists, etc.)					
17. Adikarnatakas or Adidravidas and other depressed classes.					
18. Anglo-Indians and Europeans ...					
Total					
2. Composition of Executive Establishment.					
1. Brahmins					
2. Bedars					
3. Yadavas					
4. Kshatriyas					
5. Kurubas					
6. Lingayets . .					
7. Mudaliars					
8. Naidus					
9. Vaisyas					
10. Banajigas					
11. Vokkaligas					
12. Other Caste Hindus ..					
13. Jains					
14. Muhammadans					
15. Christians					
16. Other communities (Parsis, Jews, Buddhists, etc.,)					
17. Adikarnatakas, or Adidravidas and other depressed classes.					
18. Anglo-Indians and Europeans ..					
Total					

4

1. This Return will be sent to the Secretary, Central Recruitment Board, by each *Head of the Department* in respect of the ministerial ~~establishment of his department~~ and the executive establishment working in the department,
2. The Return is due in the Office of the Central Recruitment Board on the 15th August ~~and 15th February~~ each year.
3. ~~In the Remarks Column~~, Brief explanation should be given for any ~~large~~ variations in the relative strength of ~~Brahmins and that of~~ members of backward communities as compared with that of the previous half-year.
4. In the "C" Statements relating to the Education Department, the number of teachers in Educational Institutions for Muslims should be separately shown and two sets of percentages should be furnished, one excluding the appointments in Muslim institutions (schools) and the other including the same.
5. Two "C." Statements should be prepared and furnished to the Central Recruitment Board, one with reference to the men having a permanent lien upon the appointments and the other with reference to men actually holding the posts at the close of the half-year to which the Statement relates.

WD 1620—GPB—1000—29-1-31

P. T. O.

5. This return should show the composition of the offices with reference only to the persons holding the posts permanently and in case of the appointments sanctioned by Government on temporary basis, the persons holding the prior lien on them. The appointments of gazetted rank and of the menials should not be taken into account for the calculation of figures.

6. If this return is not sent on the due date i.e., 15th August, reasons should be given for the delay.

7. Forms required for this return may be obtained from the Superintendent Goverrment Printing Bangalore on indent.

Annexure 3.

Statement showing the number of Non-gazetted appointments of the Superior Service held by the different communities in the State Service on the 30th June --

(with reference to men actually holding posts.)

Communities.	Appointments carrying a salary of			Total	Remarks.
	Less than Rs.25 p.m. (~~Superior Service only~~).	From Rs. 25 to Rs. 50/-.	From Rs. 50 to Rs.100/-.	From Rs. 100 to Rs. 250/-.	
1. Composition of Ministerial Establishment.					
1. Brahmins.					
2. Bedars.					
3. Yadavas.					
4. Kshatriyas.					
5. Kurubas.					
6. Lingayets.					
7. Mudaliars.					
8. Naidus.					
9. Vaisyas.					
10. Telugu-Banajigas.					
11. Vokkaligas.					
12. Other Caste-Hindus.					
13. Jains.					
14. Muhammadans.					
15. Christians.					
16. Other communities (Parsis, Jews, Buddhists, etc.,)					
17. Adikarnatakas, ~~or~~ Adidravidas and other depressed classes.					
18. Anglo-Indians and Europeans.					
Total					
2. Composition of Executive Establishment.					
1. Brahmins.					
2. ~~Yadavas~~ Bedars.					
3. Yadavas.					
4. Kshatriyas.					
5. Kurubas.					
6. Lingayets.					
7. Mudaliars.					
8. Naidus.					
9. Vaisyas. Telugu Banajigas					
10. Banajigas.					
11. Vokkaligas.					
12. Other Caste Hindus.					
13. Jains.					
14. Muhammadans.					
15. Christians.					
16. Other communities (Parsis, Jews, Buddhists, etc.,).					
17. Adikarnatakas, ~~or~~ Adidravidas and other depressed classes.					
18. Anglo Indians and Europeans.					

1. This return is due in the office of the Central Recruitment Board on the 15th August every year.

2. This statement should relate to those actually working irrespective of the fact whether they hold permanent lien or not, provided they have worked for not less than three months on 30th June. As regards short term vacancies of less than three months, the community to which the permanent incumbent of the post belongs should be taken into account. The appointments of Gazetted rank and of the menials should not be taken into account for calculation of figures.

3. In the return relating to the Education Department, the number of teachers in Educational Institutions for Muslims should also be taken into account for calculation of figures.

4. If this return is not sent on the due date i.e., 15th August, reasons should be given for the delay.

5. Forms required for this return may be obtained from the Superintendent, Government Printing, Bangalore on indent.

Consolidated schedule of Establishments of the non-gazetted superior service to be sent as enclosure to the "C" statements for 30th June 193 .

Specimen form of the schedule of establishments to be sent as enclosure to the "C" statements.

Serial No. 1	Name of Section and post 2	Nature of the post whether permanent or temporary 3	Pay of the post. Grade, if any. 4	The name of the permanent incumbent as well as of the acting or sub-pro-tem incumbent of the post, if any, should be given 5	Religion or caste of incumbent 6 (Having permanent lien)	Religion or caste of incumbent 7 (Actually holding the post)	General educational qualifications of the incumbent 8	Pay of the incumbent 9	Date of entry into service 10	Remarks
								6	6	

1. This return will be sent to the Secretary, Central Recruitment Board by each Head of the Department in respect of the ministerial ~~establishment of his department~~ and the Executive establishment working in the Department, ~~on the 15th August each year~~. 30th June along with the "C" Statement for 30th June, each year.

2. No independat serial number should be given against the acting or Sub-pro-tem incumbent of the post.

3. In column 6, the caste of the permanat incumbent having permanent lien should be entered ~~under the 1st Sub-column~~ and that of the incumbent actually holding the post should be entered ~~under Sub Column 2.~~ in Column 7

~~If the permanent incumbent is acting in a vacancy of not less than three months, his caste shall be noted in the 2nd Sub Column, the 1st Sub Column being left blank.~~ In other words the particulars under the Sub Columns ~~one~~ Column six and ~~two~~ Column seven should be in agreement with the "C" statement (with reference to men having permanent lien) and the statement of non-gazetted appointments on the 30th June respectively.

OFFICIAL MEMORANDUM.

With a view to ~~ensure~~ facility in the preparation of the "C" statements and the statements of non-Gazetted appointments held by the different communities in the State Service, the Unit Officers are requested, in supersession of all previous orders on the matter, to furnish from the year ending ~~the 30th~~ June, 1933 and onwards only one "C" statement ~~with reference to~~ persons ~~men~~ actually holding the appointments ~~for~~ the ~~every~~ year ending ~~the~~ 31st December, and again only one such statement ~~with reference to~~ men having permanent lien on the appointments, together with the consolidated Schedules of Establishments and ~~with~~ the statement of non-Gazetted appointments ~~with reference to~~ men actually holding the posts for every year ending ~~the~~ 30th June. These statements should be furnished to the Secretary, Central Recruitment Board in the appended revised forms, prepared ~~strictly as per~~ in accordance with instructions cortained in them.

By Order,

Chief Secretary to Govt.

To

The Secretaries to Govt.

The Heads of Departments

The Deputy Commissioners of Dists.

The Other Unit Officers.

The Secretary, C. R. Board.

S. O.

Government of his highness the Maharaja of Mysore.

GENERAL AND REVENUE DEPARTMENTS.

O: M. No. 338-437—C. R. B. 5-33-1, dated 28th July 1933.

"C" Statements and the Statement of Non-Gazetted Appointments.

Prescribes revised forms for the preparation of the —— held by the different communities in the State Service.

OFFICIAL MEMORANDUM.

No. 338-437—C. R. B. 5-33-1, dated Bangalore, the 28th July 1933.

With a view to facilitate the preparation of the "C" Statements and the statement of non-gazetted appointments held by the different communities in the State Service, the existing forms are revised suitably as appended hereto, in supersession of all previous orders on the matter. The Unit Officers are requested to furnish from the year ending the 31st December 1933 and onwards, the marginally noted statements to the Secretary, Central Recruitment Board, in the revised forms with due regard to the instructions contained therein.

1. "C" Statement of persons actually holding the posts for the half-year ending 31st December (*Vide* Annexure 1).
2. "C" Statement of persons having permanent lien for the half-year ending 30th June (*Vide* Annexure 2).
3. Statement of non-gazetted appointments held by different communities in different grades for the year ending 30th June (*Vide* Annexure 3).
4. Consolidated Schedule of Establishment for the whole department or unit for the year ending 30th June (*Vide* Annexure 4).

By Order,

Varanecham

for Secretary to Government,

General Department.

To—The Secretaries to Government.
The Heads of Departments.
The Deputy Commissioners of Districts.
The other Unit Officers.
The Secretary, Central Recruitment Board.
The Superintendent, Government Printing.

Exd.—C. K.

G.O.M. No. 338-437-C. R. B. 5-33-1, DATED 28TH JULY 1933.

ANNEXURE 1.

("C") STATEMENT.

(With reference to men actually holding posts).

Statement of the composition of the Department or Unit of .....
for the half-year ending 31st December 193 .

1. Total strength of the superior ministerial establishment.....
2. Total strength of the superior executive establishment.....

Name of community	Number of officials in the Department		Percentage to total strength		Explanatory remarks, if any
	During the current half-year	During the previous half-year	During the current half-year	During the previous half-year	
1	2	3	4	5	6
1. Composition of Ministerial Establishment.					
1. Brahmins					
2. Bedars					
3. Yadavas					
4. Kshatriyas					
5. Kurubas					
6. Lingayets					
7. Mudaliars					
8. Naidus					
9. Vaisyas					
10. Telugu-Banjigas					
11. Vokkaligas					
12. Other Caste Hindus					
13. Jains					
14. Muhammadans					
15. Christians					
16. Other communities (Parsis, Jews, Buddhists, etc.)					
17. Adikarnatakas, Adidravidas and other depressed classes.					
18. Anglo-Indians and Europeans ..					
Total ..					
2. Composition of Executive Establishment.					
1. Brahmins					
2. Bedars					
3. Yadavas					
4. Kshatriyas					
5. Kurubas					
6. Lingayets					
7. Mudaliars					
8. Naidus					
9. Vaisyas					
10. Banajigas					
11. Vokkaligas					
12. Other Caste Hindus					
13. Jains					
14. Muhammadans					
15. Christians					
16. Other communities (Parsis, Jews, Buddhists, etc.,)					
17. Adikarnatakas, Adidravidas and other depressed classes.					
18. Anglo-Indians and Europeans ..					
Total ..					

1. This return will be sent to the Secretary, Central Recruitment Board, by each *Head of the Department* in respect of the ministerial and the executive establishments working in the Department.
2. The return is due in the Office of the Central Recruitment Board, on the 15th February each year.
3. Brief explanation should be given for any variations in the relative strength of members of backward communities as compared with that of the previous half-year.
4. In the "C" Statements relating to the Education Department, the number of teachers in Educational Institutions for Muslims should be separately shown and two sets of percentages should be furnished, one excluding the appointments in Muslim Institutions (schools) and the other including the same.
5. The figures furnished in Column 3 should be the same as had been furnished during the previous half-year in the last column of the statement of the non-gazetted appointments on the 30th June, or else reasons for the change should be given in the remarks column.
6. This statement should relate to those actually working irrespective of the fact whether they hold permanent lien or not, provided they have worked for three months or more on 31st December. As regards short term vacancies of less than three months duration, the community to which the permanent incumbent of the post belongs should be stated. The appointments of Gazetted ranks and of the menials should not be taken into account for the calculation of figures.
7. If this return is not sent on the due date, *i.e.*, 15th February, reasons should be given for the delay.
8. Forms required for this may be obtained from the Superintendent, Government Printing, Bangalore, on indent.

O. M. No. 338-437—C. R. B. 5-33-1, dated 28th July 1933.

ANNEXURE 2.

("C") STATEMENT.

(With reference to men having permanent lien.)

Statement of the composition of the Department or Unit of.....
for the half-year ending 30th June 193 .

1. Total strength of the superior ministerial establishment.....
2. Total strength of the superior executive establishment.....

Name of community	Number of officials in the Department		Percentage to total strength		Explanatory remarks, if any
	During the current half-year	During the previous half-year	During the current half-year	During the previous half-year	
1	2	3	4	5	6
1. Composition of Ministerial Establishment.					
1. Brahmins					
2. Bedars					
3. Yadavas					
4. Kshatriyas					
5. Kurubas					
6. Lingayets					
7. Mudaliars					
8. Naidus					
9. Vaisyas					
10. Telugu-Banajigas					
11. Vokkaligas					
12. Other Caste Hindus					
13. Jains					
14. Muhammadans					
15. Christians					
16. Other communities (Parsis, Jews, Buddhists, etc.)					
17. Adikarnatakas, Adidravidas and other depressed classes.					
18. Anglo-Indians and Europeans ..					
Total ..					
2. Composition of Executive Establishment.					
1. Brahmins					
2. Bedars					
3. Yadavas					
4. Kshatriyas					
5. Kurubas					
6. Lingayats					
7. Mudaliars					
8. Naidus					
9. Vaisyas					
10. Banajigas					
11. Vokkaligas					
12. Other Caste Hindus					
13. Jains					
14. Muhammadans					
15. Christians					
16. Other communities (Parsis, Jews Buddhists, etc.)					
17. Adikarnatakas, Adidravidas and other depressed classes.					
18. Anglo-Indians and Europeans ..					
Total ..					

1. This return will be sent to the Secretary, Central Recruitment Board, by each *Head of the Department* in respect of the ministerial and the executive establishments working in the department.
2. The return is due in the Office of the Central Recruitment Board, on the 15th August each year.
3. Brief explanation—should be given for any variations in the relative strength of members of backward communities as compared with that of the previous half-year.
4. In the "C" Statements relating to the Education Department, the number of teachers in Educational Institutions for Muslims should be separately shown and two sets of percentages should be furnished, one excluding the appointments in Muslim Institutions (schools) and the other including the same.
5. This return should show the composition of the offices with reference only to the persons holding the posts permanently and in case of the appointments sanctioned by Government on a temporary basis, the persons holding the prior lien on them. The appointments of gazetted rank and of the menials should not be taken into account for the calculation of figures.
6. If this return is not sent on the due date, i.e., 15th August, reasons should be given for the delay.
7. Forms required for this return may be obtained from the Superintendent, Government Printing, Bangalore, on indent.

O. M. No. 338-437—C. R. B. 5-33-1, DATED 28TH JULY 1933.

ANNEXURE 3.

Statement showing the number of Non-gazetted appointments of the Superior Service held by the different communities in the State Service on the 30th June 193 .

(With reference to men actually holding posts).

Communities	Appointments carrying a salary of				Total	Remarks
	Less than Rs. 25 per mensem	From Rs. 25 to Rs. 50.	From Rs. 50 to Rs. 100	From Rs. 100 to Rs. 250		
1	2	3	4	5	6	7
1. COMPOSITION OF MINISTERIAL ESTABLISHMENT.						
1. Brahmins						
2. Bedars						
3. Yadavas						
4. Kshatriyas						
5. Kurubas						
6. Lingayets						
7. Mudaliars						
8. Naidus						
9. Vaisyas						
10. Telugu-Banajigas ..						
11. Vokkaligas						
12. Other Caste Hindus ..						
13. Jains						
14. Muhammadans ..						
15. Christians						
16. Other communities (Parsis, Jews, Buddhists, etc.)						
17. Adikarnatakas, Adidravidas and other depressed classes.						
18. Anglo-Indians and Europeans ..						
Total ..						
2. COMPOSITION OF EXECUTIVE ESTABLISHMENT.						
1. Brahmins						
2. Bedars						
3. Yadavas						
4. Kshatriyas						
5. Kurubas						
6. Lingayets						
7. Mudaliars						
8. Naidus						
9. Vaisyas						
10. Telugu Banajigas ..						
11. Vokkaligas						
12. Other Caste Hindus ..						
13. Jains						
14. Muhammadans ..						
15. Christians						
16. Other communities (Parsis, Jews, Buddhists, etc.)						
17. Adikarnatakas, Adidravidas and other depressed classes.						
18. Anglo-Indians and Europeans ..						
Total ..						

1. This return is due in the Office of the Central Recruitment Board on the 15th August every year.
2. This statement should relate to those actually working irrespective of the fact whether they hold permanent lien or not, provided they have worked for not less than three months on 30th June. As regards short term vacancies of less than three months, the community to which the permanent incumbent of the posts belongs should be taken into account. The appointments of Gazetted rank and of the menials should not be taken into account for calculation of figures.
3. In the return relating to the Education Department, the number of teachers in Educational Institutions for Muslims should also be taken into account for calculation of figures.
4. If this return is not sent on the due date, *i.e.*, 15th August, reasons should be given for the delay.
5. Forms required for this return may be obtained from the Superintendent, Government Printing, Bangalore, on indent.

ANNEXURE 4.

Consolidated schedule of establishments of the Non-gazetted superior service to be sent as enclosure to the "C" Statement for 30th June 193 .

Sl. No.	Name of section and post	Nature of the post, whether permanent or temporary	Pay of the post, grade, if any	The name of the permanent incumbent as well as of the acting or *sub-pro-tem* incumbent of the post, if any, should be given	Religion or caste of incumbent		General educational qualifications of the incumbent	Pay of the incumbent	Date of entry into service
					Having permanent lien	Actually holding the posts			
1	2	3	4	5	6	7	8	9	10

1. This return will be sent to the Secretary, Central Recruitment Board, by each *Head of the Department*, in respect of the ministerial and the executive establishments working in the Department along with the "C" statement for 30th June each year.
2. No independent serial number should be given against the acting or *sub-pro-tem* incumbent of the post.
3. In Column 6, the caste of the permanent incumbent having permanent lien should be entered and that of the incumbent actually holding the post should be entered in Column 7. In other words, the particulars under the Columns 6 and 7 should be in agreement with the "C" statement (with reference to men having permanent lien) and the statement of non-gazetted appointments on the 30th June, respectively.

W L 183—GPB—625-8-8-33

Confidential.

Government of His Highness the Maharaja of Mysore.

GENERAL AND REVENUE DEPARTMENTS

G. O. No. E. A. 2179-2258/E. A. 30-21-1 Dated Bangalore, 28th November 1921.

Functions of Central Recruitment Board.

Issues instructions in regard to the———

Read–

Paragraph 11 of G.O.No. 1827-80/E.A.G. 308 dated 16th May 1921 directing the constitution of a Central Recruitment Board in association with the Efficiency Audit Branch of the Chief Secretariat.

(2) G. O. No. 2017-72/E.A.G. 52 dated the 30th June 1921, constituting a Central Recruitment Board in the General and Revenue Secretariat.

Order No. E. A. 2179-2258/E. A. 30-21-1 dated Bangalore, 28th November 1921.

Government are pleased to issue the following instructions in regard to the functions of the Central Recruitment Board.

(1) The Central Recruitment Board shall call for applications from all candidates (including Brahmins) desirous of securing appointments in the public service and prepare lists of such candidates, showing the class or classes of appointments and the salary for which each candidate is eligible with reference to the qualifications, aptitude and preference of the candidates.

(2) The Board shall forward copies of the lists, or extracts thereof from time to time to the several Heads of Departments and offices concerned.

(3) Subject to the provisions of clause (4) below, no appointment by direct recruitment shall, in future, be made except from among the candidates included in the lists or extracts furnished by the Board. In selecting candidates from those lists, the principles laid down in paragraph 6 of the Government Order of the 16th May 1921 regarding the adequate representation of Members of backward communities in the public service should be strictly adhered to. Any appointments made subsequent to the above Government Order in contravention of the directions contained therein shall be liable to be cancelled by the Government.

(4) The prohibitions in paragraph 3 above do not prevent appointing officers from appointing any other person available to temporary and acting appointments not likely to last for more than 6 months, when no candidate is available in the list. All such appointments shall be reported to the Board for information.

(5) The Central Recruitment Board shall have power to call for returns, statistics and other information relating to recruitment and vacancies in the several offices of the State and all Heads of Departments and offices are requested to comply with their requisitions promptly.

(6) When any of the candidates included in the lists issued by the Central Recruitment Board offers to work as a volunteer in an office such a candidate may, at the discretion of the Head of the Office, be allowed to work therein until he can be appointed to a vacancy. He will be subject to the same disciplinary rules as officials in regular service and will be liable to be removed from the list of approved candidates for proved misconduct.

K. MATTHAN
Chief Secretary to Government.

To

The Heads of Departments,
The Secretaries to Government.
The Deputy Commissioners of Districts.
The Presidents of Municipalities and Local Boards.
The Registrar, Chief Court. } with a
The Registrar, Mysore University. } covering letter
The Secretary, Central Recruitment Board.

CENTRAL RECRUITMENT BOARD.

No. C. R. B.355-433 Bangalore Dated, 30th August 1922.

Circular Memorandum.

In pursuance of instruction 5 in in G.O. No. E.A. 2179-2258/E.A. 30-21-1 dated 28th November 1921, the Central Recruitment Board has resolved that information in the appended three statements should be obtained from the officers referred to in each, once a quarter. All Heads of Departments, Secretaries to Government, Deputy Commissioners of Districts, the Presidents of Municipal Councils and Local Boards and the Registrars of Chief Court and the Mysore University are requested to be so good as to make necessary arrangements for the periodical and punctual transmission of the returns duly filled up to the Central Recruitment Board so as to reach this office on or before the dates specified in each case.

2. The first set of returns may be kindly caused to be prepared for the half year ending 30th June 1922 and sent to this office before the 15th September.

By Order,

Secretary, Central Recruitment Board.

To--The Heads of Departments.
The Deputy Commissioners of Districts.
The Secretaries to Government.
The Presidents of Municipalities and District Boards.
The Registrar, Chief Court. } with a covering
The Registrar, Mysore University. } letter.

C. R.-B.

A

Statement of vacancies in the ..... Department or office that occurred during the quarter ending ..... 192.

No.	Name of office	Designation of the post in which the vacancy has occurred	Pay of the appointment	Vacancy how caused and whether permanent or temporary	Date of vacancy	Sl. No. in Statement B of the candidate appointed	Remarks

1. This return will be sent to the Secretary, Central Recruitment Board by *each officer competent to make appointments* in respect of all vacancies reported to, or filled up by, him during the previous quarter.
2. The return is due in the office of the Central Recruitment Board on the 5th July, 5th October, 5th January and 5th April in each year in respect of all vacancies that occurred in the previous quarter.

C. R. B.

B

Statement of appointments made to fill up vacancies in the ..... Department/Office during the quarter ending ..... 192...

No.	Name of office	Name of the candidate appointed	Post to which appointed	Pay	Caste	Sl. No. in Statement A of the vacancy filled up	Appointment whether by promotion	Appointment whether direct recruitment with No. in the C. R. B. lists	Date of appointment	Remarks

1. This return will be sent to the Secretary, Central Recruitment Board by *each officer competent to make appointments* in respect of all appointments made by him during the previous quarter.

2. The return is due in the office of the Central Recruitment Board on the 5th July, 5th October, 5th January and 5th April in each year in respect of all appointments that were made in the previous quarter.

C. ~~B.~~ C.

Statement of the composition of the ..... office

for the quarter ending ..... 192...

1. Total strength of the superior ministerial establishment of the office .....
2. Total strength of the executive establishment working directly under the head of the office.....

Name of community	No. of officials in office	Percentage to total strength	Remarks, if any.
1. Composition of ministerial establishment			
1. Brahmins			
2. Bedars			
3. Gollars			
4. Kshatriyas			
5. Kurubas			
6. Mudaliars			
7. Naidus			
8. Vaisyas			
9. Vokkaligas			
10. Other castes			
11. Jains			
12. Muhammadans			
13. Christians			
14. Other communities (Parsis, Jews and Buddhists etc.)			
15. Panchamas and other depressed classes			
2. Composition of executive establishment			
1. Brahmins			
2. Bedars			
3. Gollars			
4. Kshatriyas			
5. Kurubas			
6. Mudaliars			
7. Naidus			
8. Vaisyas			
9. Vokkaligas			
10. Other castes			
11. Jains			
12. Muhammadans			
13. Christians			
14. Other communities (Parsis, Jews and Buddhists etc.)			
15. Panchamas and other depressed classes			

1. This return will be sent to the Secretary, Central Recruitment Board by each *head of office* in respect of the ministerial establishment of his office and the executive establishment working under him.

2. The return is due in the office of the Central Recruitment Board on the 5th July 5th October 5th January, and 5th April in each year.

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CONFIDENTIAL. S.O.G.

Government of His Highness the Maharaja of Mysore.

GENERAL AND REVENUE SECRETARIAT

G. O. No. 2444-2522/E. A. 30-21-3 dated Bangalore, the 30th October 1922.

Appointments of candidates not included in the lists of the Central Recruitment Board
Directing that all————be made with the previous approval of Government.

Read--

Rule 3 of Government Order No.E.A.2179-2258/E.A.30-21-1 dated 28th November 1921 issuing instructions about the selection of candidates for filling up of vacancies in the subordinate ministerial and executive service by direct recruitment.

2. Letter No.C.R.B.311 dated 17th August 1922 from the Secretary Central Recruitment Board, forwarding a copy of the resolution of the Board held on the 29th July 1922 recommending the addition of a note to the above rule so as to provide for the appointment of candidates not included in the lists or extracts furnished by the Board, in certain exceptional circumstances.

Order No. 2444-2522/E. A. 30-21-3 dated Bangalore, the 30th October 1922.

The rule referred to above lays down that no appointment by direct recruitment should be made except from among the candidates included in the lists or extracts furnished by the Central Recruitment Board. As some difficulty is reported to be experienced in selecting candidates therefrom for filling up vacancies for which special technical knowledge or experience of office work is essential, Government are pleased to direct that the following supplementary instructions be added as Note 1 to Rule 3 with a view to obviate this inconvenience.

NOTE 1.--"In cases where the candidates included in the Central Recruitment Board lists do not possess the necessary technical knowledge or experience of office work which the nature of the vacant post demands, and where in the interests of efficiency of the work some qualified candidates not included in the lists have to be appointed, the previous approval of the Government should be obtained through the Central Recruitment Board for such appointment."

K. MATTHAN,
Chief Secretary to Government.

To--The Heads of Departments.
The Secretaries to Government.
The Deputy Commissioners of Districts.
The Presidents of Municipalities and Local Boards.
The Registrar, Chief Court
The Registrar, Mysore University } with a covering letter.
The Secretary, Central Recruitment Board.

CONFIDENTIAL.

S. O. G.

Government of His Highness the Maharaja of Mysore.

GENERAL AND REVENUE DEPARTMENTS

G. O. No. 2365–2443/E. A. 30-21-2 Dated 30th October 1922.

Advertising and filling up of vacancies.

Issuing instructions in the matter of———in the Public Offices of the State.

Read:–

Rule 3 of Government Order No.E.A.2179-2278/E.A.30-21-1 dated 28th November 1921 issuing instructions regarding the selection of suitable candidates for filling up vacancies in the subordinate ministerial and executive service by direct recruitment.

2. Letter No.C.R.B. 347 dated the 23rd August 1922 from the Secretary,Central Recruitment Board forwarding a copy of the resolution of the Board held on the 29th July 1922 bringing to notice the practical difficulties experienced in the working of the above rule and recommending the issue of certain supplementary instructions in the matter.

Order No. 2365-2443/E. A. 30-21-2 Dated 30th October 1922.

According to the instructions conveyed in the order read above no appointment by direct recruitment can be made except from among the candidates included in the lists or extracts furnished by the Board. It is reported that so far lists indexing about 1200 candidates have been issued by the Board. The present system is reported to be difficult of working in two respects. Firstly the appointing officer has no means of knowing whether all or which of the candidates included in the general or departmental lists of the Board are willing to accept any particular vacancy. Secondly a candidate while he knows that his name has been included in certain lists of the Board has no means of knowing at present in which office a vacancy exists where he can seek employment. With a view to avoid this double inconvenience and to facilitate the smooth working of the scheme, Government are pleased to issue the following supplementary rules to rule 3 of Government Order read above,for the guidance of all the appointing officers:–

"3-A. On the occurrence of a vacancy which has to be filled up by direct recruitment in accordance with the above rule, such vacancy shall be advertised in the Mysore Gazette and applications from among candidates included in the lists issued by the Central Recruitment Board invited. A fortnight's time after publication in the Gazette shall be given for the submission of such applications. On the expiry of that period

the appointing officer shall, after the scrutiny of the applications, appoint a qualified candidate from among any of the communities not adequately represented already in his department and failing such candidate, any other applicant duly qualified.

K. MATTHAN,
Chief Secretary to Government.

To—The Heads of Departments.
The Secretaries to Government.
The Deputy Commissioners of Districts.
The Presidents of Municipalities and Local Boards.
The Registrar, Chief Court
The Registrar, Mysore University } with a covering letter.
The Compiler, Mysore Gazette.
The Secretary, Central Recruitment Board.

Government of His Highness the Maharaja of Mysore.

GENERAL AND REVENUE DEPARTMENTS.

G. O. No. G. 1227-87—G. M. 97-22-1, dated 19th January 1923.

Central Recruitment Board.

Issuing revised instructions regarding the future working of the ——.

ORDER No. G. 1227-87—G. M. 97-22-1, DATED 19TH JANUARY 1923.

In Government Order No. 1827-80—E. A. G. 308, dated 16th May 1921, the Government have laid it down as their policy that the proportion of the members of backward communities in all headquarter and district offices of all departments should be gradually raised to 50 per cent of the total strength (exclusive of those in inferior service) within a period of seven years. With this object in view, they have issued a standing instruction to the several officers authorised to make appointments in the public service to give preference to a candidate of a backward community in making initial appointments so long as he possesses the prescribed minimum qualification, even though he may be less qualified than other candidates. Certain other concessions have also been granted, the principal among them being that in respect of candidates of backward communities the maximum age for entry into service has been raised to 28. Government felt also that in order to achieve the required progress within the prescribed period, special arrangements were necessary to ensure that all qualified candidates belonging to backward communities and desirous of entering the public service secured appointments without undue delay. They accordingly directed the constitution of the Central Recuitment Board for registering all applications for appointment and putting applicants in touch with the offices where vacancies exist or occur from time to time. The Board was, in addition, to be charged with the responsibility of obtaining statistics of recruitment during each official year and reviewing the progress made in increasing the representation of the different communities in the public service.

2. The Central Recruitment Board was constituted in Government Order No. 2017-72—E. A. G. 525, dated 30th June 1921, with a Member of Council as Chairman, three Heads of Departments and the Chief Secretary to Government as official members, and three non-official members belonging to three of the principal backward communities in the State. In this order Government have directed that the Board will have no power of direct appointment but will act only as a vigilance committee. The Board was also requested to elaborate details in regard to its work. These details were discussed at successive meetings of the Board and submitted to Government. As a result, three orders were issued by Government on the 28th November 1921 :—

(1) Issuing instructions in regard to the functions of the Central Recruitment Board;

(2) Issuing general rules for regulating appointments and promotions in the State Service; and

(3) Issuing supplementary instructions for regulating the filling up of vacancies in the ministerial ranks of the superior service.

In the first of these orders the functions of the Central Recruitment Board have been enumerated as follows:—

(*a*) Calling for applications from all candidates, including Brahmins, desirous of securing appointments in the public service, and preparing lists of such candidates showing the class or classes of appointments and the salary for which each candidate is eligible with reference to the qualifications and preference of the candidates;

G. O. No. G. 1227-87—G. M. 97-22-1, DATED 19TH JANUARY 1923.

(b) Forwarding copies or extracts of such lists to the several Heads of Departments and offices concerned;

(c) Calling for returns, statistics and other information relating to recruitment and vacancies in the several offices of the State.

3. It has also been ordered that every appointment by direct recruitment shall, in future, be made only from among candidates included in the Board's lists, an exception being made, however, in respect of vacancies not likely to last for more than six months and when no candidate is available in the list. The Board has till now issued lists including the applications of 1,274 persons, of whom 737 are Brahmins and 537 others.

4. To enable the Board to discharge its duties, as vigilance committee, the Board has prescribed three returns furnishing information as under:—

(a) Vacancies in each office that occurred during the previous quarter;

(b) Appointments made to fill up vacancies in each office or department during the same quarter;

(c) The composition of the office, both ministerial and executive, at the end of the quarter.

5. The returns for 30th June 1922 have been received by the Board and scrutinised in respect of 365 offices and those for 30th September 1922 in respect of 300 offices. In the result, it is seen that out of a total number of 8,761 officials in the offices comprised in the returns for June 1922, 5,470 were Brahmins and 3,291 belonging to other communities. It is also seen that in the first set of returns covering the half-year ending June 1922 out of a total number of 332 direct appointments made, 147 were conferred on candidates belonging to backward communities. The returns for September show that out of a total number of 118 direct appointments made, 48 were conferred on candidates belonging to backward communities. Enquiries were also instituted in respect of 126 appointments not conforming to the rules under the instructions of the Member of Council, who is also the Chairman of the Board.

6. The Board is at present not doing anything in the way of putting applicants in touch with the offices where vacancies occur.

7. The conditions created by the several orders of retrenchments issued in the course of 1922 have also affected the progress in absorbing the candidates of backward communities in the Public Service. About 574 posts have been abolished as a result of retrenchments. In Government Order No. 6498-6555—C. B. 226-21-1, dated 21st April 1922, Government have directed that in view of the retrenchments in the several departments of the State, vacancies occurring in the several offices should not be permanently filled up. Further as it was necessary that the experience gained by officials who had served under Government for sometime and who had to be discharged on account of reduction of staff should not be lost to the Government permanenty, and also with a view to alleviate hardship to such persons, Government have directed from time to time, that officials who had been discharged on account of retrenchment in certain departments should be reabsorbed in the available vacancies in the several departments, as soon as they occur, and finally in Government Order No. 1483-1532—C.-B:, dated 25th September 1922, a general instruction has been issued to the effect that all officials who held permanent appointments and those who had served continuously for two years in acting or temporary appointments, prior to the discharge, should be given preference over all new candidates including those belonging to backward communities and that the discharged persons not coming within the above category may be given preference over other candidates belonging to their respective communities. In pursuance of this order and with a view to prepare a comprehensive list of officials entitled to benefit thereunder, a circular letter No. 2107-60, dated 9th November 1922, has been addressed to all Heads of Departments, Secretaries to Government and Deputy Commissioners of Districts and the list of officials thrown out of employ on account of retrenchment is under preparation.

8. It is now necessary to revise the existing arrangements so as to co-ordinate all the factors above referred to and secure a steady rate of progress in carrying out the policy of Government, enunciated both in the orders on the Miller Committee's Report and in that relating to the re-employment of officials discharged on account of

No. G. 1227-87—G.M. 97-22-1, DATED 19TH JANUARY 1923.

retrenchement. Further, it is necessary to bring the several Heads of Departments into closer touch with the Central Recruitment Board which at present contains only three Heads of Departments. The following instructions are accordingly issued:—

(1) In modification of Instruction (3) in Government Order No. E. 2179-2258—E. A. 30-21-1, dated the 28th November 1921, Government direct that except privilege leave vacancies and other vacancies for periods not exceeding three months, all appointments should be made only from the lists issued by the Central Recruitment Board and in accordance with the general principles laid down in Government Order No. 2093-172, dated 28th November 1921. As regards privilege leave vacancies for periods not exceeding three months, appointing officers may fill them up by promoting men already in their offices, but a certificate should be made in each case that the vacancies are temporary and that there is no prospect of their being extended or prolonged.

(2) The above instruction will however be subject to the directions contained in Government Order No. 1483-1532—C. B., dated the 25th September 1922, regarding the reabsorption of officials discharged on account of retrenchments.

From the information before Government it is seen that owing to the paucity of vacancies in all offices, the progress in reabsorbing in the service officials discharged on account of retrenchments is very slow. In order to minimise the hardship to these discharged employees awaiting re-employment, it is necessary to create some vacancies in the clerical and subordinate executive services by retiring some officials, who have completed the qualifying service required for earning a pension equal to half their pay even though they may not have reached the age of superannuation. This principle may be applied in all grades of the clerical service and of the subordinate executive service up to and inclusive of the grade of Amildars. The Comptroller is requested to submit, at once, a list of Amildars who have completed twenty-five years' service qualifying for pension and all Heads of Departments and Secretaries to Government are requested to submit to Government lists of all officials and executive subordinates who have put in the qualifying service for pension with their opinion as to the character, capacity for work and future usefulness of the official or subordinate concerned.

These lists will be examined by a Committee consisting of—

CHAIRMAN.

Mr. Mir Humza Hussein, Member of Council.

MEMBERS.

1 Mr. K. Chandy, Revenue Commissioner;
2 „ A. Subramanya Iyer, Excise Commissioner;
3 „ P. F. Bowring, Inspector-General of Police;
4 „ C. S. Balasundaram Iyer, Inspector-General of Education,; and
5 „ C. Dove-Wilson, Agent, Mysore Railways;

who will prepare a list of men to be retired and submit it for the orders of the Government. Lists of men thrown out in various departments on account of retrenchments, who have put in a service of two years or more, will also be placed before the Committee and the Committee will be empowered to absorb them in the vacancies, except in the case of appointments requiring Government sanction in respect of which they will submit their recommendations to the Government.

The Committee is requested to commence its sittings in the beginning of February 1923 and conclude the work by the end of March 1923. The Secretary, Central Recruitment Board, will act as Secretary to this Committee.

(3) With a view to facilitate direct recruitment to the different grades of the subordinate executive services, three probationerships will be created temporarily in each department for each grade of executive service as is now done in the Excise, Police and Registration Departments, and candidates will be directly recruited to them, two of them at least being members of the backward communities. The Heads of Departments are requested to submit before the 15th February 1923, definite proposals in this respect for their respective departments.

No. G. 1227-87—G. M. 97-22-1, DATED 19TH JANUARY 1923.

(4) In order to enable the Central Recruitment Board to put candidates in touch with offices where vacancies occur, an intimation of all vacancies will hereafter be sent promptly by the Head of the office direct to the Secretary, Central Recruitment Board, who will publish consolidated notices in the Gazette for the information of the candidates. These lists should contain full information regarding the departments where vacancies occur and the qualifications required of candidates.

(5) The present constitution of the Committee is of too limited a character to ensure sufficient discussion of the periodical returns and adequate mutual understanding between the Board and the departments in regard to the purposes of the Government's policy in respect of increasing the representation of the backward classes in the public service. It is desirable and necessary to have a meeting of all Heads of Departments once a quarter to review the situation. The President of the Central Recruitment Board is requested, in future, to invite the Heads of all major departments to the meetings of the Board when the quarterly A, B and C returns are reviewed, so that those officers and the members of the Board may have a common discussion of the progress of recruitment work during the quarter, the results achieved, the difficulties experienced and the modifications, if any, in rules and procedure and instructions necessary to secure better results.

K. MATTHAN,
Chief Secy. to Govt.

To—The Heads of Departments.
The Secretaries to Government.
The Deputy Commissioners of Districts.
The Secretary, Central Recruitment Board.
PRESS TABLE.

Exd.—A. M. K.

WD 1379—GPB—2,300—22-1-23

Government of His Highness the Maharaja of Mysore.

GENERAL AND REVENUE DEPARTMENTS.

Table put up hereto.

G. O. No. G. 9155-394—G. M. 137-23-1, dated 5th December 1923.

Central Recruitment Board.

Issues revised instructions in regard to the working of the ——.

READ—

The Government Orders and other papers laying down instructions for recruitment to the public service, and relating to the question of adequate representation of the backwards communities in the public service.

ORDER No. G. 9155-394 - G. M. 137-23-1, DATED 5TH DECEMBER 1923.

With a view to securing the adequate representation of candidates belonging to backward communities in the various departments of the administration, Government have from time to time issued rules regulating recruitment to the public service. From a careful examination of the working of these rules, Government have reason to believe that their orders have not so far, had the desired effect, and that the time and labour involved in the work now done by the Central Recruitment Board have not been commensurate with the results achieved.

2. The instructions issued by the Government are sufficiently definite and clear, and Government consider that the work of the Central Recruitment Board might be considerably reduced, and the existing procedure greatly simplified by making the appointing officers responsible to give practical effect to the declared policy of Government, as indicated in their Order No. 1827-80—E. A. G. 308, dated the 16th May 1921.

3. Government are accordinlgy pleased to lay down the following revised instructions in regard to the working of the Central Recruitment Board.

(i) All vacancies whether permanent or temporary (except privilege leave vacancies and other acting vacancies which are not expected to continue for more than four months) shall be reported as soon as they occur to the Central Recruitment Board by the officer competent to fill up the vacancy in Form A appended to this order, indicating whether the vacancy is one which should under the rules in force be filled by promotion or by direct recruitment.

(ii) All vacancies to be filled by direct recruitment will be notified by the Central Recruitment Board in the official Gazette and applications (in duplicate) will be invited from all candidates seeking employment within a specified time, which will not be less than fifteen days from the date of the publication of the vacancy in the Gazette.

(iii) The Secretary to the Central Recruitment Board will receive all such applications and forward one copy to the appointing officer retaining the duplicate in his office.

(iv) The appointing officer will select and appoint to the vacancy a suitable candidate from among those whose applications are forwarded to him by the Central Recruitment Board, in accordance with the principles enunciated in para 6 of Government Order No. 1827-80—E. A. G. 308, dated the 16th May 1921, and other instructions issued from time to time in the matter of recruitment to the public service.

(v) Every appointment made under para (iv) will be forthwith reported by the officer making the appointment to the Secretary to the Central Recruitment Board in Form B appended to this order.

(vi) The above instructions will not however prevent appointing officers from filling up privilege leave vacancies and other vacancies of not more than four months duration.

(vii) In the case of vacancies in respect of which the formalities regarding advertisement, etc., have to be observed, the appointing officer will be empowered to make temporary arrangements for the conduct of urgent work pending the selection of the candidate.

4. In view of the above instructions, the system of registration and classification of candidates, the preparation, printing and circulation of lists of eligible candidates, and the transmission to the Central Recruitment Board of the quarterly A and B returns prescribed in circular memorandum No. C. R. B. 355-433, dated 30th August 1922, will no longer be necessary. In future it will be sufficient if only a quarterly statement showing the composition of the establishment in Form C appended to this order is sent by every appointing officer to the Central Recruitment Board in the first week following the quarter to which the return relates.

K. MATTHAN,
Chief Secretary to Govt.

To—The Heads of Departments.
The Secretaries to Government.
The Deputy Commissioners of Districts.
The Registrar, Chief Court.
The Registrar, Mysore University.
The President of Municipalities and Local Boards.
The Secretary, Central Recruitment Board.
The Members, Central Recruitment Board.
The Compiler, *Mysore Gazette*, for publication.

PRESS TABLE.

Exd.—P. S. R. N.

ANNEXURE—A.

List of vacancies that have occurred in the office of.....

Serial No.	Date of vacancy	Designation of the appointment fallen vacant	Pay of the appointment	Duration of the vanancy if temporary	Whether the appointment has to be filled up by direct recruitment or by promotion	Designation and pay of the appointment to be filled up by direct recruitment	Qualifications required of candidates	Name of officer to whom applications should be made	Latest date for submitting applications	Remarks
1	2	3	4	5	6					

FORM—B.

Statement showing the appointments made to vacancies to be filled up by direct recruitment in the office of.....

Name of office	Designation and pay of the appointment	The issue of the *Mysore Gazette* in which the vacancy was advertised with date and page	Name of candidate selected and appointed and his serial number in the list forwarded	Religion and caste	Remarks

No. G. 9155-394—G. M. 137-23-1, DATED 5TH DECEMBER 1923.

C. R. B. **C**

Statement of the composition of the .....office

for the quarter ending .....192...

1. Total strength of the superior ministerial establishment of the office.....
2. Total strength of the executive establishment working directly under the head of the office.....

Name of community	No. of officials in office	Percentage to total strength	Remarks, if any
1. Composition of ministerial establishment.			
1. Brahmins			
2. Bedars			
3. Gollars			
4. Kshatriyas			
5. Kurubas			
6. Mudaliars			
7. Naidus			
8. Vaisyas			
9. Vokkaligas			
10. Other castes			
11. Jains			
12. Muhammadans			
13. Christians			
14. Other communities (Parsis, Jews and Buddhists, etc.)			
15. Panchamas and other depressed classes			
2. Composition of executive establishment.			
1. Brahmins			
2. Bedars			
3. Gollars			
4. Kshatriyas			
5. Kurubas			
6. Mudaliars			
7. Naidus			
8. Vaisyas			
9. Vokkaligas			
10. Other castes			
11. Jains			
12. Muhammadans			
13. Christians			
14. Other communities (Parsis, Jews and Buddhists, etc.)			
15. Panchamas and other depressed classes			

1. This return will be sent to the Secretary, Central Recruitment Board by each *head of office* in respect of the ministerial establishment of his office and the executive establishment working under him.
2. The return is due in the office of the Central Recruitment Board on the 5th July, 5th October, 5th January and 5th April in each year.

WD 1153—GPB—940—12-12-23.

Government of His Highness the Maharaja of Mysore.

GENERAL AND REVENUE DEPARTMENTS.

G. O. No. E. 5400-60—C. R. B. 4-24-5, dated 2nd March 1925.

Central Recruitment Board.

Issues subsidiary instructions for the preparation of the "C" Statement to be sent to the ——, every quarter.

ORDER No. E. 5400-60—C. R. B. 4-24-5, DATED 2ND MARCH 1925.

The following subsidiary instructions are issued for the preparation of the "C" Statement to be sent each quarter to the Central Recruitment Board in pursuance of Government Order No. G 9155-391—G. M. 137-23-1, dated 5th December 1923:—

(1) The statement should be sent in the form approved in Government Order No. E 5340-414—Edn 299-23-1, dated 21th April 1924, printed copies of which can be had on indent from the Superintendent, Government Stationery.

(2) When there are separate sections in an office such as Excise, Registration, Income tax, District Board etc, in District Offices, separate statements should be sent for each section to facilitate the preparation of the consolidated statement of each department, in the office of the Central Recruitment Board.

(3) All appointments both permanent and temporary should be included, the temporary establishment being shown separately. Menials should be excluded from the statement. As regards short vacancies of four months and less, the community to which the permanent incumbent of the post belongs should be stated.

(4) As regards the executive staff, an abstract should be given in the remarks column indicating the total number of appointments under each class included in the statement. For instance, the statement from the office of the Superintendent of Police should state in the remarks column, the total number of Inspectors, Sub-Inspectors, Jamedars and Daffedars.

(5) If the percentage of backward communities in an office for the current quarter should in any instance be less than what it was in the previous quarter, the reason for the difference should be clearly explained in a foot note.

B. RAMASWAMAIYA,
Offg. *Chief Secretary to Government.*

To—The Heads of Departments.
The Secretaries to Government.
The Deputy Commissioners of Districts.
The Inspector of Office Systems.
The Registrar, Chief Court of Mysore.
The Registrar, Mysore University.
The Presidents of Municipal and District Boards.
The Presidents of Bangalore and Mysore City Municipalities.
Secretary, Central Recruitment Board.
The Compiler *Mysore Gazette* for publication in the Gazette.

Exd—K. K.

WD 1976—GPB—860—11-3-25

Government of His Highness the Maharaja of Mysore.

GENERAL AND REVENUE DEPARTMENTS.

G. O. No. 5771-830—C. R. B. 5-26-1, dated 10th June 1927.

Revised rules for the guidance of appointing officers.

Lays down——.

READ—

Para 6 of Government Order No. 1827-80—E. A. G. 308, dated 16th May 1921, laying down as a standing instruction to every officer authorized to make appointments to the public service that he should give preference to a candidate of a backward community in making an initial appointment so long as such candidate possesses the prescribed minimum qualification.

2. Government Order No. E. A. 2093-172—E. A. G. 14-21-7, dated 28th November 1921, as modified by Government Order No. 1043-1102—C. B. 71-22-3, dated 4th September 1922, grouping appointments into four classes and stating that all vacancies occurring in class 1 of the appointments and two out of every three vacancies occurring in each of the other classes will be filled up by direct recruitment.

3. Government Order No. G. 9155-394—G. M. 37-23-1, dated 5th December 1923, issuing revised instructions in regard to the working of the Central Recruitment Board.

ORDER No. 5771-830—C. R. B. 5-26-1, DATED 10TH JUNE 1927.

With a view to removing certain practical difficulties that have been brought to notice in the working of the existing recruitment rules, Government are pleased to lay down the following modified instructions for the guidance of officers empowered to make appointments to the public service:—

(1) In filling the first three out of every four vacancies available for direct recruitment in Departments in which the representation of the backward communities has not reached 50 per cent, preference will continue to be given to candidates of the backward communities possessing the required qualifications; but no such preference need be shown in filling the fourth vacancy.

In the case of Departments in which the representation of these communities has reached the prescribed limit, *viz.*, 50 per cent, the first two vacancies will be given to members of backward communities and every third vacancy will be filled up without preference being shown to the candidates of such communities. Government desire, however, to impress on all appointing officers that it is their duty to select for each appointment the best candidate available according to the nature of the vacancy.

(2) Appointments given in virtue of exemptions granted to candidates or to officials who have put in temporary or acting service will be treated as appointments by direct recruitment for the purpose of rule (1).

(3) The unit for the purpose of calculating vacancies and determining the method of disposal of them will be the District in the case of the Education Department and the Departments under the control of Deputy Commissioners, the Division in the case of the Judicial and Public Works Departments and the entire Department in other cases. Care should, however, be taken by Heads of Departments and Deputy Commissioners to ensure by means of transfers, where necessary, that no office is manned entirely or mainly by members of any one community.

(4) The Deputy Commissioner or other officer controlling any establishment regarded as a unit for the purpose of these rules will obtain the necessary particulars regarding vacancies in the several subordinate offices under his control and determine the vacancies to be thrown open to recruitment on general considerations or otherwise. He will also be responsible for sending to the Central Recruitment Board the "A" and "B" statements relating to the vacancies that occur in all the offices under his control. This should not, however, be construed as affecting in any way the powers of appointment vested in subordinate officers, who will continue to exercise them subject to the requirements of the rules in force.

(5) Whenever a sufficient number of qualified candidates is readily available, appointments may be made without advertising the vacancies in the Gazette according to the method of disposal prescribed in para (1). This discretion of filling up vacancies without advertisement should be sparingly used and only in case of vacancies of less than six months' duration.

(6) The "A" statement will continue to be sent to the Central Recruitment Board Office in the revised form (appended) indicating particulars of all vacancies exceeding three months in duration which are proposed to be filled up after or without advertisement, on general considerations or otherwise. The "B" statement will be sent in the appended form in all cases, including those in which the candidates have been appointed to vacancies without advertisement.

(7) A consolidated "C" statement for each Department will be sent in the form (appended) by the Head of the Department concerned, once in six months, *i.e.*, for the half-year ending 30th June and 31st December respectively, the statement for the first half-year being sent on or before the 15th August and that for the second half-year on or before 15th February of the next calendar year.

N. MADHAVA RAO,
Chief Secretary to Government.

To—The Heads of Departments.
The Secretaries to Government.
The Deputy Commissioners of Districts.
The Secretary, Central Recruitment Board.
The Compiler, *Mysore Gazette.*
PRESS TABLE.

Exd.—P. S. R. N.

No. 5771-830—C. R. B. 5-26-1, DATED 10TH JUNE 1927.

STATEMENT "A."

List of vacancies that have occurred in the offices under the control of the..... .....

Serial Number	1	
Date of vacancy	2	
Designation of the appointment fallen vacant and the name of the office in which the vacancy has occurred	3	
Pay of the appointment	4	
Duration of the vacancy, if temporary	5	
Whether the appointment is to be filled up by direct recruitment or by promotion	6	
Designation and pay of any consequential appointment to be filled by direct recruitment	7	
Whether the vacancy is to be filled up on general considerations, and if so, particulars of three or two previous vacancies made available for recruitment, preferably of candidates of the backward communities, to be furnished	8	
Whether the vacancy is to be filled up after advertisement or by selection from among candidates available for appointment; in the latter case, "B" statement to be appended	9	
In case of advertisement, name of Officer to whom applications should be made	10	
Latest date for submitting applications	11	
Remarks	12	

STATEMENT "B."

Statement showing the appointments made in the offices under the control of the..... ....

Name of office	Designation and pay of the appointment	Date of Vacancy	Date on which the vacancy was reported to the Central Recruitment Board	Whether the vacancy is filled up on general considerations, and if so particulars of the three previous vacancies made available for recruitment, preferably of candidates of backward communities, to be furnished	Whether the vacancy is filled up without advertisement, and if so, particulars of caste, age and qualifications of the candidate selected to be furnished	Number of applications received in case of vacancies advertised		Date on which applications were received from the Office of the Central Recruitment Board	Name of candidate selected and his serial number in the list forwarded by the Office of the Central Recruitment Board	Religion and caste of the candidate	Remarks
						Brahmins	Backward communities				
1	2	3	4	5	6	7	8	9	10	11	12

N.B.—A copy of this statement will be sent to the Head of the Department concerned.

No. 5771-830—C. R. B. 5-26-1, DATED 10TH JUNE 1927.

STATEMENT "C."

Statement of the composition of the Department of for the half-year ending June/December

1. Total strength of the superior ministerial establishment of the department

2. Total strength of the executive establishment working in the department

Name of community	Number of officials in the Department	Percentage to total strength		Remarks, if any
		During the current half-year	During the previous half-year	
1	2	3	4	5
1. COMPOSITION OF MINISTERIAL ESTABLISHMENT.				
1. Brahmins				
2. Bedars				
3. Gollars				
4. Kshatriyas				
5. Kurubas				
6. Lingayets				
7. Mudaliars				
8. Naidus				
9. Vaisyas				
10. Telugu-Banajigas				
11. Vokkaligas				
12. Other caste Hindus ...				
13. Jains				
14. Muhammadans				
15. Christians ...				
16. Other communities (Parsis, Jews and Buddhists, etc.).				
17. Adikarnatakas or Adidravidas and other depressed classes.				
18. Anglo-Indians and Europeans ...				
2. COMPOSITION OF EXECUTIVE ESTABLISHMENT.				
1. Brahmins				
2. Bedars				
3. Gollars				
4. Kshatriyas				
5. Kurubas				
6. Lingayets				
7. Mudaliars				
8. Naidus				
9. Vaisyas ..				
10. Banajigas				
11. Vokkaligas				
12. Other caste Hindus				
13. Jains				
14. Muhammadans				
15. Christians				
16. Other communities (Parsis, Jews and Buddhists, etc.)				
17. Adikarnatakas or Adidravidas and other depressed classes.				
18. Anglo-Indians and Europeans ..				

This return will be sent to the Secretary, Central Recruitment Board, by each *Head of the Department* in respect of the ministerial establishment of his department and the executive establishment working in the department.

2. The return is due in the office of the Central Recruitment Board on the 15th August and 15th February each year.

WD 2602—GPB—840—17-6-27

Government of His Highness the Maharaja of Mysore.

GENERAL AND REVENUE DEPARTMENTS.

G. O No. 3320-3390—C. R. B. 13-27-1, dated 16th April 1928.

Half-yearly "C" Statement.

Prescribes a revised form for the —— to be furnished to the Secretary, Central Recruitment Board.

ORDER No. 3320-3390—C. R. B. 13-27-1, DATED 16TH APRIL 1928.

Government are pleased to direct that the accompanying form be adopted for C. Statements to be furnished to the Secretary, Central Recruitment Board, in lieu of the one appended to Government Order No. 5771-830—C. R. B. 5-26-1, dated 10th June 1927.

N. MADHAVA RAO,
Chief Secretary to Government.

To—The Secretaries to Government.
The Heads of Departments.
The Deputy Commissioners of Districts.
The Other Unit Officers.
The Superintendent, Government Printing.

Exd.—P.S.R.N.

No 3320-3390--C. R. B. 13-27-1, dated 16th April 1928.

STATEMENT "C."

Statement of the composition of the Department—Unit of for the half-yea ending June—December.

1. Total strength of the superior ministerial establishment of the Department.
2. Total strength of the executive establishment working in the Department.

Name of community	Number of officials in the Department		Percentage to total strength		Explanatory remarks, if any
	During the current half-year	During the previous half-year	During the current half-year	During the previous half-year	
1. Composition of Ministerial Establishment.					
1. Brahmins ..					
2. Bedars ..					
3. Gollars ..					
4. Kshatriyas ..					
5. Kurubas ..					
6. Lingayets ..					
7. Mudaliars ..					
8. Naidus ..					
9. Vaisyas ..					
10. Telugu-Banajigas ..					
11. Vokkaligas ..					
12. Other caste Hindus ..					
13. Jains ..					
14. Mahomedans ..					
15. Christians ..					
16. Other communities (Parsis, Jews and Buddhists, etc.).					
17. Adikarnatakas or Adidravidas and other depressed classes.					
18. Anglo-Indians and Europeans.					
2. Composition of Executive Establishment.					
1. Brahmins ..					
2. Bedars ..					
3. Gollars ..					
4. Kshatriyas ..					
5. Kurubas ..					
6. Lingayets ..					
7. Mudaliars ..					
8. Naidus ..					
9. Vaisyas ..					
10. Banajigas ..					
11. Vokkaligas ..					
12. Other caste Hindus ..					
13. Jains ..					
14. Mahomedans ..					
15. Christians ..					
16. Other communities (Parsis, Jews and Buddhists, etc.)					
17. Adikarnatakas or Adidravidas and other depressed classes.					
18. Anglo-Indians and Europeans.					

Note—1. This return should be sent to the Secretary, Central Recruitment Board, by each *Head of the Department or Unit* in respect of the ministerial establishment of his Department and the executive establishment working in the Department.

2. The return is due in the office of the Central Recruitment Board on the 15th August and 15th February each year

3. In the remarks column, brief explanation should be given for any large variations in the relative strength of Brahmins and that of members of backward communities as compared with the previous half-year.

W D 2734—GPB—525—1-5-28.

STATEMENT "C."

Statement of the composition of the Department or unit of..... for the half-year ending..... 193 .

1. Total strength of the superior ministerial establishment of the department.....
2. Total strength of the executive establishment working in the department.....

Name of community	Number of officials in the Department		Percentage to total strength		Explanatory remarks, if any
	During the current half-year	During the previous half-year	During the current half-year	During the previous half-year	
1	2	3	4	5	6
1. Composition of Ministerial Establishment.					
1. Brahmins					
2. Bedars					
3. Yadavas					
4. Kshatriyas					
5. Kurubas					
6. Lingayets					
7. Mudaliars					
8. Naidus					
9. Vaisyas					
10. Telugu-Banajigas					
11. Vokkaligas					
12. Other Caste Hindus ..					
13. Jains					
14. Muhammadans					
15. Christians					
16. Other communities (Parsis, Jews, Buddhists, etc.)					
17. Adikarnatakas or Adidravidas and other depressed classes.					
18. Anglo-Indians and Europeans ...					
2. Composition of Executive Establishment.					
1. Brahmins					
2. Bedars					
3. Yadavas					
4. Kshatriyas					
5. Kurubas					
6. Lingayets .. .					
7. Mudaliars					
8. Naidus					
9. Vaisyas					
10. Banajigas					
11. Vokkaligas					
12. Other Caste Hindus ..					
13. Jains					
14. Muhammadans					
15. Christians					
16. Other communities (Parsis, Jews, Buddhists, etc.,)					
17. Adikarnatakas or Adidravidas and other depressed classes.					
18. Anglo-Indians and Europeans ..					

1. This Return will be sent to the Secretary, Central Recruitment Board, by each *Head of the Department* in respect of the ministerial establishment of his department and the executive establishment working in the department,
2. The Return is due in the Office of the Central Recruitment Board on the 15th August and 15th February each year.
3. In the Remarks Column, brief explanation should be given for any large variations in the relative strength of Brahmins and that of members of backward communities as compared with the previous half-year.
4. In the "C" Statements relating to the Educational Department, the number of teachers in Educational Institutions for Muslims should be separately shown and two sets of percentages should be furnished, one excluding the appointments in Muslim institutions (schools) and the other including the same.
5. Two "C." Statements should be prepared and furnished to the Central Recruitment Board, one with reference to the men having a permanent lien upon the appointments and the other with reference to men actually holding the posts at the close of the half-year to which the Statement relates.

WD 1620- GPB—1000--29-1-31

GOVERNMENT OF HIS HIGHNESS THE MAHARAJA OF MYSORE.
General and Revenue Secretariat.

~~Financial Secretariat.~~

~~NO. FI.~~ Nos 3836-3936/C.R.B. *Dated, Bangalore* 11th June 1928.

~~NOTIFICATION~~

Official Memorandum.

Kind attention is invited to Government Order No. 3320-3390/C.R.B. 13-27-1, dated 16th April 1928, prescribing a revised form for the half-yearly "C" statements to be furnished to the Central Recruitment Board, showing the composition of the ministerial and executive establishments in the several Departments or units. Government consider it desirable that the progress made in the recruitment of candidates of backward communities should be reviewed once a year. The Heads of Departments and Unit Officers are accordingly requested to forward to the Secretary, Central Recruitment Board, along with the "C" statement of the Department or Unit (for the second half year ending 30th June every year) a review on the progress of the recruitment of the various communities to the State Service pertaining to his Unit or Department.

By order,

Chief Secretary to Government.

To

The Secretaries to Government.
The Heads of Departments.
The Deputy Commissioners of Districts.
The other Unit Officers.
The Secretary, Central Recruitment Board.

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* C O P Y *

C.R.C.10

GOVERNMENT OF HIS HIGHNESS THE MAHARAJA OF MYSORE

GENERAL AND REVENUE SECRETARIAT

No. 687-887/C. R. B. Dated, Bangalore, 18th July 1928.

Official Memorandum.

As it is intended to publish a report embodying the result of operations in connection with recruitment to the subordinate ranks of the public service in Mysore during the year 1927-28, the Heads of Departments, Deputy Commissioners of Districts and all Unit Officers are requested to forward to the Secretary, Central Recruitment Board, not later than 15th August 1928 a brief report about the progress of recruitment of various communities to the establishments in their respective Departments or Units together with statistics in the form appended.

By Order,

For Chief Secretary to Government.

To--The Heads of Departments.

The Deputy Commissioners of Districts with a request that all particulars necessary for the report of the several Municipalities in the District other than those having non-official Presidents may be obtained from the Presidents of the Municipalities concerned and included in their reports.

The Other Unit Officers.

D1336

GOVERNMENT OF HIS HIGHNESS THE MAHARAJA OF MYSORE

GENERAL AND REVENUE SECRETARIAT

No. 7161-7260/C. R. B. 23-28-2 Bangalore, Dated 19th March 1929.

Official Memorandum.

It has come to the notice of Government that while compiling the "C" Statements required to be furnished to the Central Recruitment Board, no uniform practice is in force in the various offices. In some offices "C" Statement is compiled with reference to the permanent incumbents of the sanctioned posts, while in others, the statement takes into account only the persons actually holding the posts on the date of compilation of the statement, whether they have any lien on the appointments or are only acting for a short time owing to the absence of the permanent incumbents on leave or pending advertisement of vacant posts.

As the "C" Statement is intended to reflect the correct composition of the establishment of the various offices, Government consider that this object can be best served by having two statements – one showing the composition of the offices with reference only to the persons holding the posts permanently and in the case of appointments sanctioned by Government on a temporary basis, the persons having the prior lien on them; and the second statement showing the composition of the Department or Office with reference to men actually holding the respective appointments at the time of compilation of the statement. They accordingly direct that in future two "C" Statements should be prepared and furnished to the Central Recruitment Board – one with reference to the men having a permanent lien upon the appointments and the other with reference to men actually holding the posts at the close of the half year to which the statement relates.

By Order,
N. MADHAVA RAO,
Chief Secretary to Government.

To--The Secretaries to Government.
The Heads of Departments.
The Deputy Commissioners of Districts.
The Other Unit Officers.

GOVERNMENT OF HIS HIGHNESS THE MAHARAJA OF MYSORE,

General and Revenue Secretariat,

Dated, Bangalore, 22nd July 1929.

No. 499-548/C.R.B.

From

R. RANGA RAO, Esq., B. A., B. L.,
Offg. Chief Secretary to the Government of His Highness the Maharaja of Mysore.

To

The Secretaries to Government.
The Heads of Departments.
The Deputy Commissioners of Districts.
Officers in charge of Independent Units.

Sir,

I am directed to forward herewith an extract* from the Proceedings of the meeting of the Central Recruitment Board held on 31st May 1929 and to request that a statement in the form annexed may kindly be caused to be prepared and sent to this office not later than the 15th August 1929, in respect of the non-gazetted appointments of the superior service - both ministerial and executive - of the several classes in your Department or Unit as a whole, as on the 30th June 1929.

I am to add that a similar statement may be caused to be prepared at the end of each official year and submitted to Government by the 5th August following the year to which it relates.

I have the honor to be,
Sir,
Your most obedient servant,

K. C. Subbarayappa.
For Offg. Chief Secretary to Government.

Extract from the Proceedings of the meeting of the Central Recruitment Board held on 31st May 1929.

SUBJECT NO.6: The question of maintaining a statement furnishing information regarding the proportion in which the various communities are represented in the gazetted service.

RESOLUTION: A statement showing the statistics of appointments in the different grades as on 30th June every year may be prepared in the form of Statement II appended to Government Order No.1827-80/E.A.G.308, dated 16th May 1921 passing orders on the report of the Miller Committee.

P. T. O

Statement showing the number of Non-gazetted appointments of the Superior Service held by the different communities in the State Service on the 30th June.....

Communities	Appointments carrying a salary of				Total	percentage in Total.	Remarks
	Less than Rs.25 per mensem (Superior Service only.)	From Rs.25 to Rs.50.	From Rs.50 to Rs.100.	From Rs.100 to Rs.250.			
1. Brahmins.							
2. Bedars.							
3. Gollars.							
4. Kshatriyas.							
5. Kurubas.							
6. Lingayets.							
7. Mudaliars.							
8. Naidus.							
9. Vaisyas.							
10. Telugu-Banajigas.							
11. Vokkaligas.							
12. Other caste Hindus.							
13. Jains.							
14. Mahomedans.							
15. Christians.							
16. Other Communities, Parsis, Jews Buddhists, etc.							
17. Adikarnatakas or Adidravidas and other depressed classes.							
18. Anglo-Indians and Europeans.							
Total.							

GOVERNMENT OF HIS HIGHNESS THE MAHARAJA OF MYSORE

GENERAL AND REVENUE SECRETARIAT

No. 4081-4180/C. R. B. 17-30-1 Dated, Bangalore, 25th March 1931.

Official Memorandum.

Government are pleased to direct that a detailed s ment of establishment in the accompanying form be furnished to the Secretary, Central Recruitment Board by all Unit Officers alongwith the "C" statement for the half year ending 30th June every year. The statement should give particulars of all establishments included in the Unit.

By Order,
N. MADHAVA RAO,
Chief Secretary to Government.

To—The Secretaries to Government.
The Heads of Departments.
The Deputy Commissioners of Districts.
The Other Unit Officers.
The Secretary, Central Recruitment Board.

Specimen form of the schedule of establishments to be sent as enclosure to the "C" statements.

Name of Section and post	Nature of the post whether permanent or temporary	Pay of the post. Grade if any.	The name of the permanent incumbent as well as of the acting or sub-pro tem incumbent of the post, if any, should be given	Religion or caste of incumbent		General educational qualifications of the incumbent	Pay of the incumbent	Date of entry into service	Remarks
				Permanent	Actually holding the post				

GOVERNMENT OF HIS HIGHNESS THE MAHARAJA OF MYSORE,

General and Revenue Secretariat,

No. 25-61-2660/CRB

Dated, Bangalore. 29th Octr. 1932.

OFFICIAL MEMORANDUM

The attention of the Heads of Departments and other Unit Officers is invited to the Official Memorandum No. 3836-3936/C.R.B. dated the 11th June 1928 and they are requested to send a review on the progress made in the recruitment of the various communities to the State Service in their Unit or Department, along with the "C" statements for the year ending 30th June 1933.

By Order,

(Sd.) N. Madhava Rau.

Chief Secretary to Government.

To

The Heads of Departments.
The Deputy Commissioners of Districts.
The Secretaries to Government.
The Other Unit Officers.

ACH.

THE CENTRAL RECRUITMENT BOARD,

Public Offices,

Bangalore, Dated, ...

No.E /C.R.B.

Enc.

MEMO

The "C" statement of your office for the quarter ending .....192.... is herewith returned for the reasons noted* below.

2. The statement may be immediately re transmitted after necessary revision.

By Order,

Secretary, Central Recruitment Board.

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* 1. Separate statements for separate sections have not been furnished.

2. The percentage in the previous quarter has not been entered as required in the G. O. No. E.5400-60/C.R.B.4-24-5 dated 2nd March 1925.

3. Abstract of the Executive Staff has not been noted in the remarks column.

4. Reason for the decrease in the percentage of the backward communities during the current quarter has not been given.

5. Total strength of the ministerial and executive establishments is not shown at the top of the statement.

6. All appointments, both permanent and temporary, should be included, temporary establishment being shown separately.

7. In regard to vacancies of 3 months and less, the community to which the permanent incumbent of the post belongs should be stated.

8. Menials should not be taken into account in preparing the statement.

9. The statement should be prepared, embodying all the particulars required by G.O. No.E.5400-60/C.R.B.4-24-5 dated 2nd March 1925.

Specimen form of the schedule of establishments to be sent as enclosure to the "C" statements.

Name of Section and post	Nature of the post whether permanent or temporary	Pay of the post. Grade if any.	The name of the permanent incumbent as well as of the acting or sub pro-tem incumbent of the post, if any, should be given	Religion or caste of incumbent		General educational qualifications of the incumbent	Pay of the incumbent	Date of entry into service	Remarks
				Having permt. area 1-12-...	Actually holding post				

STATEMENT "C."

Statement of the composition of the Department or unit of. .....

for the half-year ending 31st Dec. **193** .

1. Total strength of the superior ministerial establishment of the department.....
2. Total strength of the executive establishment working in the department.....

Name of community	Number of officials in the Department		Percentage to total strength		Explanatory remarks, if any
	During the current ~~half~~-year	During the previous ~~half~~-year	During the current half-year	During the previous half-year	
1	2	3	4	5	6
1. Composition of Ministerial Establishment.					
1. Brahmins					
2. Bedars					
3. Yadavas					
4. Kshatriyas					
5. Kurubas					
6. Lingayets					
7. Mudaliars					
8. Naidus					
9. Vaisyas					
10. Telugu-Banajigas					
11. Vokkaligas					
12. Other Caste Hindus ..					
13. Jains					
14. Muhammadans					
15. Christians					
16. Other communities (Parsis, Jews, Buddhists, etc.)					
17. Adikarnatakas or Adidravidas and other depressed classes.					
18. Anglo-Indians and Europeans ...					
2. Composition of Executive Establishment.					
1. Brahmins					
2. Bedars					
3. Yadavas					
4. Kshatriyas					
5. Kurubas					
6. Lingayets .					
7. Mudaliars					
8. Naidus					
9. Vaisyas					
10. Banajigas					
11. Vokkaligas					
12. Other Caste Hindus ..					
13. Jains					
14. Muhammadans					
15. Christians					
16. Other communities (Parsis, Jews, Buddhists, etc.,)					
17. Adikarnatakas or Adidravidas and other depressed classes.					
18. Anglo-Indians and Europeans ..					

1. This Return will be sent to the Secretary, Central Recruitment Board, by each *Head of the Department* in respect of the ministerial establishment of his department and the executive establishment working in the department,
2. The Return is due in the Office of the Central Recruitment Board on the 15th August and 15th February each year.
3. In the Remarks Column, brief explanation should be given for any large variations in the relative strength of Brahmins and that of members of backward communities as compared with the previous half-year.
4. In the " C" Statements relating to the Educational Department, the number of teachers in Educational Institutions for Muslims should be separately shown and two sets of percentages should be furnished, one excluding the appointments in Muslim institutions (schools) and the other including the same.
5. Two " C." Statements should be prepared and furnished to the Central Recruitment Board, one with reference to the men having a permanent lien upon the appointments and the other with reference to men actually holding the posts at the close of the half-year to which the Statement relates.

WD 1620- GPB—1000--29-1-31

STATEMENT "C."

Statement of the composition of the Department or unit of..... for the half-year ending 30th June, 1932

1. Total strength of the superior ministerial establishment of the department.....
2. Total strength of the executive establishment working in the department.....

Name of community	Number of officials in the Department		Percentage to total strength		Explanatory remarks, if any
	During the current half-year	During the previous half-year	During the current half-year	During the previous half-year	
1	2	3	4	5	6
1. Composition of Ministerial Establishment.					
1. Brahmins					
2. Bedars					
3. Yadavas					
4. Kshatriyas					
5. Kurubas					
6. Lingayets					
7. Mudaliars					
8. Naidus					
9. Vaisyas					
10. Telugu-Banajigas					
11. Vokkaligas					
12. Other Caste Hindus ..					
13. Jains					
14. Muhammadans					
15. Christians					
16. Other communities (Parsis, Jews, Buddhists, etc.)					
17. Adikarnatakas or Adidravidas and other depressed classes.					
18. Anglo-Indians and Europeans ...					
2. Composition of Executive Establishment.					
1. Brahmins .. .					
2. Bedars					
3. Yadavas					
4. Kshatriyas					
5. Kurubas					
6. Lingayets . .					
7. Mudaliars					
8. Naidus					
9. Vaisyas					
10. Banajigas					
11. Vokkaligas					
12. Other Caste Hindus ..					
13. Jains					
14. Muhammadans					
15. Christians					
16. Other communities (Parsis, Jews, Buddhists, etc.,)					
17. Adikarnatakas or Adidravidas and other depressed classes.					
18. Anglo-Indians and Europeans ..					

1. This Return will be sent to the Secretary, Central Recruitment Board, by each *Head of the Department* in respect of the ministerial establishment of his department and the executive establishment working in the department,
2. The Return is due in the Office of the Central Recruitment Board on the 15th August and 15th February each year.
3. In the Remarks Column, brief explanation should be given for any large variations in the relative strength of Brahmins and that of members of backward communities as compared with the previous half-year.
4. In the "C" Statements relating to the Educational Department, the number of teachers in Educational Institutions for Muslims should be separately shown and two sets of percentages should be furnished, one excluding the appointments in Muslim institutions (schools) and the other including the same.
5. Two "C." Statements should be prepared and furnished to the Central Recruitment Board, one with reference to the men having a permanent lien upon the appointments and the other with reference to men actually holding the posts at the close of the half-year to which the Statement relates.

WD 1620- GPB—1000--29-1-31

Statement showing the number of Non-gazetted appointments of the Superior Service held by the different communities in the State Service on the 30th June.....

Communities	Appointments carrying a salary of				Total	Remarks
	Less than Rs.25 per mensem (Superior Service only.)	From Rs.25 to Rs.50.	From Rs.50 to Rs.100.	From Rs.100 to Rs.250.		
1. Brahmins.	2	4	5	1	12	
2. Bedars.	-	-	1	-	1	
3. Gollars.						
4. Kshatriyas.						
5. Kurubas.						
6. Lingayets.						
7. Mudaliars.						
8. Naidus.						
9. Vaisyas.						
10. Telugu-Banajigas.						
11. Vokkaligas.						
12. Other caste Hindus.						
13. Jains.						
14. Mahomedans.						
15. Christians.						
16. Other Communities, Parsis, Jews Buddhists, etc.						
17. Adikarnatakas or Adidravidas and other depressed classes.						
18. Anglo-Indians and Europeans.						
Total.						

GOVERNMENT OF HIS HIGHNESS THE MAHARAJA OF MYSORE,

General and Revenue Secretariat,

Dated, Bangalore, 22nd July 1929.

No. 499-548/C.R.B.

From

R. RANGA RAO, Esq., B. A., B. L.,
Offg. Chief Secretary to the Government of His Highness the Maharaja of Mysore.

To

The Secretaries to Government.
The Heads of Departments.
The Deputy Commissioners of Districts.
Officers in charge of Independent Units.

Sir,

I am directed to forward herewith an extract* from the Proceedings of the meeting of the Central Recruitment Board held on 31st May 1929 and to request that a statement in the form annexed may kindly be caused to be prepared and sent to this office not later than the 15th August 1929, in respect of the non-gazetted appointments of the superior service - both ministerial and executive - of the several classes in your Department or Unit as a whole, as on the 30th June 1929.

I am to add that a similar statement may be caused to be prepared at the end of each official year and submitted to Government by the 5th August following the year to which it relates.

I have the honor to be,
Sir,
Your most obedient servant,

K. C. Subbarayappa.

For Offg. Chief Secretary to Government.

---

* *Extract from the Proceedings of the meeting of the Central Recruitment Board held on 31st May 1929.*

SUBJECT NO.6: The question of maintaining a statement furnishing information regarding the proportion in which the various communities are represented in the gazetted service.

RESOLUTION: A statement showing the statistics of appointments in the different grades as on 30th June every year may be prepared in the form of Statement II appended to Government Order No.1827-80/E.A.G.308, dated 16th May 1921 passing orders on the report of the Miller Committee.

Statement showing the number and percentage of Brahmins and Non-Brahmins in the various Unit Offices for the half year ending.....

Serial No.	Unit Offices	Ministerial / Executive									
		Current half year					Previous half year				
		Number of		Total	Percentage of		Number of		Total	Percentage of	
		Brahmins	Non-Brahmins		Brahmins	Non-Brahmins	Brahmins	Non-Brahmins		Brahmins	Non-Brahmins
1	General and Revenue Secretariat and Associated Offices.										
2	Comptroller to Government										
3	Secretary, Mysore State Life Insurance Committee.										
4	Superintendent, Revenue Survey ...										
5	Revenue Commissioner										
6	Deputy Commissioner, Mysore ...										
7	Do Bangalore ...										
8	Do Kolar ...										
9	Do Hassan ...										
10	Do Kadur ...										
11	Do Shimoga ...										
12	Do Tumkur ...										
13	Do Chitaldrug ...										
14	Muzrai Commissioner										
15	Registrar, High Court										
16	Government Advocate										
17	Registrar, Mysore University ...										
18	Director of Public Instruction ...										
19	Inspector-General of Police										
20	Senior Surgeon in Mysore										
21	Inspector General of Prisons ...										
22	Director of Health										
23	Chief Conservator of Forests										
24	Excise Commissioner										
25	Inspector-General of Registration ...										
26	Registrar of Joint Stock Companies ...										
27	Commissioner of Income-tax										
28	Commissioner of Stamps										
29	Director of Industries and Commerce ...										
30	Director of Sandal Oil Factory ...										
31	Superintendent, Government Gardens										
32	Director of Horticulture										
33	Superintendent, Govern ment Musuem ...										
34	Director of Agriculture										
35	Registrar of Co-operative Societies ...										
36	Chief Commandant, Mysore State Troops...										
37	Chief Electrical Engineer										
38	Chief Inspector of Mines										
39	Director of Geology										

STATEMENT "C."

Statement of the composition of the Department or unit of..... for the half-year ending..... 193 .

1. Total strength of the superior ministerial establishment of the department.....
2. Total strength of the executive establishment working in the department.....

Name of community	Number of officials in the Department		Percentage to total strength		Explanatory remarks, if any
	During the current half-year	During the previous half-year	During the current half-year	During the previous half-year	
1	2	3	4	5	6
1. Composition of Ministerial Establishment.					
1. Brahmins	12				
2. Bedars	1				
3. Yadavas					
4. Kshatriyas					
5. Kurubas					
6. Lingayets					
7. Mudaliars					
8. Naidus					
9. Vaisyas					
10. Telugu-Banajigas					
11. Vokkaligas					
12. Other Caste Hindus ..					
13. Jains					
14. Muhammadans					
15. Christians					
16. Other communities (Parsis, Jews, Buddhists, etc.)					
17. Adikarnatakas or Adidravidas and other depressed classes.					
18. Anglo-Indians and Europeans ...					
2. Composition of Executive Establishment.					
1. Brahmins					
2. Bedars					
3. Yadavas					
4. Kshatriyas					
5. Kurubas					
6. Lingayets . .					
7. Mudaliars					
8. Naidus					
9. Vaisyas					
10. Banajigas					
11. Vokkaligas					
12. Other Caste Hindus ..					
13. Jains					
14. Muhammadans					
15. Christians					
16. Other communities (Parsis, Jews, Buddhists, etc.,)					
17. Adikarnatakas or Adidravidas and other depressed classes.					
18. Anglo-Indians and Europeans ..					

1. This Return will be sent to the Secretary, Central Recruitment Board, by each *Head of the Department* in respect of the ministerial establishment of his department and the executive establishment working in the department,
2. The Return is due in the Office of the Central Recruitment Board on the 15th August and 15th February each year.
3. In the Remarks Column, brief explanation should be given for any large variations in the relative strength of Brahmins and that of members of backward communities as compared with the previous half-year.
4. In the "C" Statements relating to the Educational Department, the number of teachers in Educational Institutions for Muslims should be separately shown and two sets of percentages should be furnished, one excluding the appointments in Muslim institutions (schools) and the other including the same.
5. Two "C." Statements should be prepared and furnished to the Central Recruitment Board, one with reference to the men having a permanent lien upon the appointments and the other with reference to men actually holding the posts at the close of the half-year to which the Statement relates.

WD 1620- GPB—1000--29-1-31

Statement showing the number and percentage of Brahmins and Non-Brahmins in the various Unit Offices for the half year ending.....

Serial No.	Unit Offices	Ministerial / Executive								
		Current half year					Previous half year			
		Number of		Total	Percentage of		Number of		Total	Percentage of
		Brahmins	Non-Brahmins		Brahmins	Non-Brahmins	Brahmins	Non-Brahmins		Brahmins / Non-Brahmins
40	Superintendent, Government Printing ...									
41	Do Stationery ...									
42	Chief Engineer, Krishnarajasagara Works.									
43	Chief Engineer of Mysore									
44	Superintending Engineer, Mysore Circle ...									
45	Do Shimoga Circle ...									
46	Secretary to Government, Mysore Railways.									
47	Agent, Mysore Railways									
48	Auditor, Mysore Railways									
49	Engineer-in-Chief, Mysore Railways ...									
50	The Chief Store-keeper, Mysore Railways.									
51	Traffic Manager, Mysore Railways ...									
52	Loco and Carriage Superintendent, Mysore Railways.									
53	Meteorological Reporter									
54	President, Sanitary Board. Kolar Gold Fields.									
55	President. District Board, Mysore ...									
56	Do Bangalore ...									
57	Do Kolar ...									
58	Do Hassan ...									
59	Do Kadur ...									
60	Do Shimoga ...									
61	Do Tumkur ...									
62	Do Chitaldrug ...									
63	President. City Municipal Council, Bangalore.									
64	Do Mysore.									
65	President, Town Muniipal Council, Hassan.									
66	Do Chikmagalur.									
67	Do Sagar ...									
68	Do Tumkur ...									
69	Do Tiptur ...									
70	Do Anekal ...									
71	Do Dodballapur ...									
72	Do Malur ...									
	Total ...									

Dated.....

Secretary, Central Recruitment Board.

No	Unit Offices	Ministerial / Executive																	
		Brahmins	Bedars	Yadavas	Kshatriyas	Kurubas	Lingayats	Mudaliars	Naidus	Vaisyas	Telugu Banajigas	Vokkaligas	Other Caste Hindus	Jains	Mohamedans	Indian Christians	Other Communities	Depressed Classes	Anglo-Indians and Europeans
1	General and Revenue Secretariat and Associated Offices.																		
2	Comptroller to Government																		
3	Secretary, Mysore State Life Insurance Committee.																		
4	Superintendent, Revenue Survey and Settlements.																		
5	Revenue Commissioner																		
6	Deputy Commissioner, Mysore																		
7	Do Bangalore																		
8	Do Kolar																		
9	Do Hassan																		
10	Do Kadur																		
11	Do Shimoga																		
12	Do Tumkur																		
13	Do Chitaldrug... ...																		
14	Muzrai Commissioner																		
15	Registrar, High Court																		
16	Government Advocate																		
17	Registrar, Mysore University																		
18	Director of Public Instruction																		
19	Inspector-General of Police																		
20	Senior Surgeon																		
21	Inspector-General of Prisons																		
22	Director of Health																		
23	Chief Conservator of Forests																		
24	Excise Commissioner																		
25	Inspector General of Registration																		
26	Registrar of Joint Stock Campanies ...																		
27	Commissioner of Income-tax																		
28	Commissioner of Stamps...																		
29	Director of Industries and Commerce ...																		
30	Director of Sandal Oil Factories																		
31	Superintendent, Government Gardens																		
32	Director of Horticulture ...																		
33	Superintendent, Government Museum ...																		
34	Director of Agriculture																		
35	Registrar of Co-operative Societies ...																		
36	Chief Commandant, Mysore State Troops ...																		
37	Chief Electrical Engineer																		
38	Chief Inspector of Mines...																		
39	Director of Geology																		
40	Superintendent, Government Printing ...																		

58	Do	Hassan ...
59	Do	Kadur ...
60	Do	Shimoga ...
61	Do	Tumkur ...
62	Do	Chitaldrug ...
63	President, City Municipal Council, Bangalore.	
64	Do	Mysore ..
65	Do	Hassan ...
66	Do	Chikmagalur.
67	Do	Sagar ...
68	Do	Tumkur ...
69	Do	Tiptur ...
70	Do	Anekal ...
71	Do	Dodballapur...
72	Do	Malur ...
	Grand Total	...

Dated.....

Secretary, Central Recruitment Board.

Statement showing the number of persons of various communities in the several Unit Offices for the half year ending.....193 .

No.	Unit Offices	Ministerial / Executive																		Total
		Brahmins	Bedars	Yadavas	Kshatriyas	Kurubas	Lingayets	Mudaliars	Naidus	Vaisyas	Telugu Banajigas	Vokkaligas	Other Caste Hindus	Jains	Mohamedans	Indian Christians	Other Communities	Depressed Classes	Anglo-Indians and Europeans	
41	Superintendent of Stationery																			
42	Chief Engineer Krishnarajasagara Works ...																			
43	Chief Engineer of Mysore																			
44	Superintending Engineer, Mysore Circle ...																			
45	Do Shimoga Circle ...																			
46	Secretary to Government, Mysore Railways.																			
47	Secretary to Government, Mysore Railways.																			
48	Auditor do ...																			
49	Engineer-in-Chief, do ...																			
50	The Chief Store-keeper do ...																			
51	Traffic Manager do ...																			
52	Loco and Carriage Superintendent, Mysore Railways.																			
53	Meteorological Reporter to Government ...																			
54	President, Sanitary Board, Kolar Gold Fields.																			
55	President, District Board, Mysore ...																			
56	Do Bangalore ...																			
57	Do																			

SUMMARY—I.

Communities	Ministerial		Executive		Grand Total	Percentage in Total
	Number	Per cent	Number	Per cent		
1. Brahmins ...						
2. Bedars						
3. Yadavas ...						
4. Kshatriyas ...						
5. Kurubas ...						
6. Lingayets ...						
7. Mudaliars ...						
8. Naidus						
9. Vaisyas						
10. Telugu Banajigars ...						
11. Vokkaligas ...						
12. Other Caste Hindus...						
13. Jains						
14. Mahomedans ...						
15. Indian Christians ...						
16. Other Communities...						
17. Depressed Classes ...						
18. Anglo-Indians and Europeans.						
Total ...						

Dated.....

Secretary, Central Recruitment Board.

SUMMARY—II.

Communities	Ministerial		Executive		Total	Percentage in Total
	Number	Per cent	Number	Per cent		
Brahmins						
Non-Brahmins ...						
Total ...						

WD 654—GPB—300—30-9-32

Secretary, Central Recruitment Board.

Prog for apl KH.

2.9.33

S. O.

Government of his highness the Maharaja of Mysore.

GENERAL AND REVENUE DEPARTMENTS.

O. M. No. 338-437—C. R. B. 5-33-1, dated 28th July 1933.

"C" Statements and the Statement of Non-Gazetted Appointments.

Prescribes revised forms for the preparation of the —— held by the different communities in the State Service.

OFFICIAL MEMORANDUM.

No. 338-437—C. R. B. 5-33-1, dated Bangalore, the 28th July 1933.

With a view to facilitate the preparation of the "C" statements and the statement of non-gazetted appointments held by the different communities in the State Service, the existing forms are revised suitably as appended hereto, in supersession of all previous orders on the matter. The Unit Officers are requested to furnish from the year ending the 31st December 1933 and onwards, the marginally noted statements on or before the dates noted against them to the Secretary, Central Recruitment Board, in the revised forms with due regard to the instructions contained therein.

1. "C" Statement of persons actually holding the posts for the half-year ending 31st December, (*Vide* Annexure 1).
2. "C" Statement of persons having permanent lien for the half-year ending 30th June (*Vide* Annexure 2).
3. Statement of non-gazetted appointments held by different communities in different grades for the year ending 30th June (*Vide* Annexure 3).
4. Consolidated Schedule of Establishment for the whole department or unit for the year ending 30th June (*Vide* Annexure 4).

} Forms.

By Order,
S. N. APPANNA IYENGAR,
Secretary to Government,
General Department.

To—The Secretaries to Government.
The Heads of Departments.
The Deputy Commissioners of Districts.
The other Unit Officers.
The Secretary, Central Recruitment Board.
The Superintendent, Goverement Printing.

Exd.—C. K.

G. M. No. D. 338-437—C. R. B. 5-33-1, DATED 28TH JULY 1933.

ANNEXURE I.

STATEMENT "C."

(With reference to men actually holding posts).

tatement of the composition of the Department or unit of.....
for the half-year ending 31st December 193 .

Total strength of the superior ministerial establishment.....
Total strength of the superior executive establishment.....

Name of community	Number of officials in the Department		Percentage to total strength		Explanatory remarks, if any
	During the current half-year	During the previous half-year	During the current half-year	During the previous half-year	
1	2	3	4	5	6
1. COMPOSITION OF MINISTERIAL ESTABLISHMENT.					
1. Brahmins					
2. Bedars					
3. Yadavas					
4. Kshatriyas					
5. Kurubas					
6. Lingayets					
7. Mudaliars					
8. Naidus					
9. Vaisyas					
10. Telugu-Banjigas					
11. Vokkaligas					
12. Other Caste Hindus					
13. Jains					
14. Muhammadans					
15. Christians					
16. Other communities (Parsis, Jews, Buddhists, etc.)					
17. Adikarnatakas, Adidravidas and other depressed classes.					
18. Anglo-Indians and Europeans ..					
Total ..					
2. COMPOSITION OF EXECUTIVE ESTABLISHMENT.					
1. Brahmins					
2. Bedars					
3. Yadavas					
4. Kshatriyas					
5. Kurubas					
6. Lingayets					
7. Mudaliars					
8. Naidus					
9. Vaisyas					
10. Banajigas					
11. Vokkaligas					
12. Other Caste Hindus					
13. Jains					
14. Muhammadans					
15. Christians					
16. Other communities (Parsis, Jews, Buddhists, etc.,)					
17. Adikarnatakas, Adidravidas and other depressed classes.					
18. Anglo-Indians and Europeans ..					
Total ..					

1. This Return will be sent to the Secretary, Central Recruitment Board, by each *Head of the Department* in respect of the ministerial establishment of his department and the executive establishment working in the Department.
2. The return is due in the Office of the Central Recruitment Board on the 15th February each year.
3. Brief explanation should be given for any variations in the relative strength of members of backward communities as compared with the previous half-year.
4. In the "C" Statements relating to the Education Department, the number of teachers in Educational Institutions for Muslims should be separately shown and two sets of percentages should be furnished, one excluding the appointments in Muslim institutions (schools) and the other including the same.
5. The figures furnished in column 3 should be the same as had been furnished during the previous half-year in the last column of the statement of the non-gazetted appointments on the 30th June, or else reasons for the change should be given in the remarks column.
6. This statement should relate to those actually working irrespective of the fact whether they hold permanent lien or not, provided they have worked for three months or more on 31st December. As regards short term vacancies of less than three months duration, the community to which the permanent incumbent of the post belongs should be stated. The appointments of Gazetted ranks and of the menials should not be taken into account for the calculation of figures.
7. If this return is not sent on the due date *i.e.*, 15th February, reasons should be given for the delay.
8. Forms required for this may be obtained from the Superintendent, Government Printing, Bangalore.

O. M. No. D. 338-437—C. R. B. 5-33-1, DATED 28TH JULY 1933.

ANNEXURE 2.

STATEMENT "C."

(With reference to men having permanent lien.)

Statement of the composition of the Department or unit of ..... for the half-year ending 30th June 193 .

1. Total strength of the superior ministerial establishment.....
2. Total strength of the superior executive establishment.....

Name of community	Number of officials in the Department		Percentage to total strength		Explanatory remarks, if any
	During the current half-year	During the previous half-year	During the current half-year	During the previous half-year	
1	2	3	4	5	6
1. COMPOSITION OF MINISTERIAL ESTABLISHMENT.					
1. Brahmins					
2. Bedars					
3. Yadavas					
4. Kshatriyas					
5. Kurubas					
6. Lingayets					
7. Mudaliars					
8. Naidus					
9. Vaisyas					
10. Telugu-Banajigas					
11. Vokkaligas					
12. Other Caste Hindus					
13. Jains					
14. Muhammadans					
15. Christians					
16. Other communities (Parsis, Jews, Buddhists, etc.)					
17. Adikarnatakas, Adidravidas and other depressed classes.					
18. Anglo-Indians and Europeans ..					
Total ..					
2. COMPOSITION OF EXECUTIVE ESTABLISHMENT.					
1. Brahmins					
2. Bedars					
3. Yadavas					
4. Kshatriyas					
5. Kurubas					
6. Lingayats					
7. Mudaliars					
8. Naidus					
9. Vaisyas					
10. Banajigas					
11. Vokkaligas					
12. Other Caste Hindus					
13. Jains					
14. Muhammadans					
15. Christians					
16. Other communities (Parsis, Jews Buddhists, etc.)					
17. Adikarnatakas, Adidravidas and other depressed classes.					
18. Anglo-Indians and Europeans ..					
Total ..					

1. This Return will be sent to the Secretary, Central Recruitment Board, by each *Head of the Department* in respect of the ministerial establishment of his department and the executive establishment working in the department.
2. The Return is due in the Office of the Central Recruitment Board on the 15th August each year.
3. Brief explanation should be given for any variations in the relative strength of Brahmins and that of members of backward communities as compared with the previous half-year.
4. In the "C" Statements relating to the Education Department, the number of teachers in Educational Institutions for Muslims should be separately shown and two sets of percentages should be furnished, one excluding the appointments in Muslim institutions (schools) and the other including the same.
5. This return should show the composition of the offices with reference only to the persons holding the posts permanently and in case of the appointments sanctioned by Government on a temporary basis, the persons holding the prior lien on them. The appointments of gazetted rank and of the menials should not be taken into account for the calculation of figures.
6. If this return is not sent on the due date *i.e.*, 15th August, reasons should be given for the delay.
7. Forms required for this return may be obtained from the Superintendent, Government Printing, Bangalore on indent.

O. M. No. 338-437—C. R. B. 5-33-I, DATED 28TH JULY 1933.

ANNEXURE 3.

Statement showing the number of Non-gazetted appointments of the Superior Service held by the different communities in the State Service on the 30th June 193 .

(With reference to men actually holding posts).

Communities	Appointments carrying a salary of				Total	Remarks
	Less than Rs. 25 per mensem (Superior Service only)	From Rs. 25 to Rs. 50.	From Rs. 50 to Rs. 100	From Rs. 100 to Rs. 250		
1	2	3	4	5	6	7
1. COMPOSITION OF MINISTERIAL ESTABLISHMENT.						
1. Brahmins						
2. Bedars						
3. Yadavas						
4. Kshatriyas						
5. Kurubas						
6. Lingayets						
7. Mudaliars						
8. Naidus						
9. Vaisyas						
10. Telugu-Banajigas ..						
11. Vokkaligas						
12. Other Caste Hindus ..						
13. Jains						
14. Muhammadans ..						
15. Christians						
16. Other communities (Parsis, Jews, Buddhists, etc.)						
17. Adikarnatakas or Adidravidas and other depressed classes.						
18. Anglo-Indians and Europeans ..						
Total ..						
2. COMPOSITION OF EXECUTIVE ESTABLISHMENT.						
1. Brahmins						
2. Bedars						
3. Yadavas						
4. Kshatriyas						
5. Kurubas						
6. Lingayets						
7. Mudaliars						
8. Naidus						
9. Vaisyas						
10. Banajigas						
11. Vokkaligas						
12. Other Caste Hindus ..						
13. Jains						
14. Muhammadans ..						
15. Christians						
16. Other communities (Parsis, Jews, Buddhists, etc.)						
17. Adikarnatakas or Adidravidas and other depressed classes.						
18. Anglo-Indians and Europeans ..						
Total ..						

1. This return is due in the office of the Central Recruitment on the 15th August every year.
2. This statement should relate to those actually working irrespective of the fact whether they hold permanent lien or not, provided they have worked for not less than three months on 30th June. As regards short term vacancies of less than three months, the community to which the permanent incumbent of the posts belongs should be taken into account. The appointments of Gazetted rank and of the menials should not be taken into account for calculation of figures.
3. In the return relating to the Education Department, the number of teachers in Educational Institutions for Muslims should also be taken into account for calculation of figures.
4. If this return is not sent on the due date *i.e.*, 15th August, reasons should be given for the delay.
5. Forms required for this return may be obtained from the Superintendent, Government Printing, Bangalore, on indent.

ANNEXURE 4.

Consolidated schedule of establishments of the Non-gazetted superior service to be sent as enclosure to the "C" Statement for 30th June 193 .

Sl. No.	Name of section and post	Nature of the post, whether permanent or temporary	Pay of the post, grade, if any	The name of the permanent incumbent as well as of the acting or *sub-pro-tem* incumbent of the post, if any, should be given	Religion or caste of incumbent		General educational qualifications of the incumbent	Pay of the incumbent	Date of entry into service
					Having permanent lien	Actually holding the posts			
1	2	3	4	5	6	7	8	9	10.

1. This return will be sent to the Secretary, Central Recruitment Board, by each Head of the Department, in respect of the ministerial establishment of his department and the Executive establishment working in the Department on the 15th August each year.
2. No independent serial number should be given against the acting or *sub-pro-tem* incumbent of the post.
3. In column 6, the caste of the permanent incumbent having permanent lien should be entered under the 1st Sub-Column and that of the incumbent actually holding the post should be entered under Sub-Column 2. If the permanent incumbent is acting in a vacancy of not less than three months, his caste shall be noted in the second Sub Column, the first Sub-Column being left blank. In other words the particulars under the Sub-Columns 1 and 2 should being agreement with the "C" statement (with reference to men having permanent lien) and the statement of non-gazetted appointments on the 30th June respectively.

WD 133—GPB—727—1-8-33

O. M. No. 383-437—C. R. B. 5-33-I, DATED 28TH JULY 1933.

Appendix F G—1]

SUBJECT .....

.....

.....

Section

File No.

Serial No.

Diary No. of letter replied to .....

General and Revenue Secretariat

( )

the *193* .

Date of issue 6-9-33

Signed by .....

List of enclosures.....

Copied by .....

Examined by .....

No. 1327/Cers.

To

The Supt
Govt printing and Stationary
B'lore.

Sir

In inviting reference to
G. O. no. 338-437 C. R. B 5-33-1
of 28-7-1933 regarding the
the preparation of the "C" Statement
and the Statement of the non-Gazetted
appointments, I am directed to
request you to be so good as to
supply ~~on indent~~ only the revised
forms only, to the Heads of Departments
and other unit officers for the
preparation of the Statements
for the year ending 31st December
1933 & onwards

I have etc.

For S. C. Secy.

29/8

ly please quote
/C.R.B.

THE CENTRAL RECRUITMENT BOARD,

PUBLIC OFFICES.

Dated, Bangalore, 1st September 1933.

From

The Secretary, ~~Central Recruitment Board.~~ to Govt. Genl. Deptt.

To

The Superintendent,
Government Printing & Stationery, Bangalore.

Sir,

In inviting reference to C.". No.338-437 C.P.B. 5-33-1 dated 28th July 1933, regardin~ the the preparation of the "C" statement and the statement of the non-Gazetted appointments, I am directed to request you to be so good as to supply the revised forms to the Heads of Departments and other unit officers for the preparation of the statement from the year ending 31st December 1933 and onwards.

This may be typed neatly as corrected in the draft also ~~in accordance with the General Secy.~~ ~~Typing section with~~ ~~Compliments.~~

I have the honour to be,

S i r,

Your most obedient servant,

Secretary to Government
~~Central Recruitment Board.~~
General Department.

SECTION
2 SEP. 1933

C.".P.1/1-9.

D 1254

All communications re stationery and forms not included in annual indents may be kindly addressed to this office, and all requisitions for printed forms due on indents to the Superintendent, Government Printing. Correspondence re forms and stationery may be in separate letters.

OFFICE OF THE SUPERINTENDENT,
GOVERNMENT STATIONERY DEPOT.

Dated Bangalore 8th September *193* 3.

No. S.F.917

FROM

B. SRINIVASA IYENGAR, ESQ., B.A.,
Ag. SUPERINTENDENT OF STATIONERY,
BANGALORE.

GENERAL SECRETARIAT
9 SEP 1933
C.R.B

To No. 915 M/S.

H. V. Ramaswami, Esq., M.A.,B.L.,
General Secretary to Government, Bangalore.

Sir,

With reference to your letter No.1327/C.R.B. dated the 5th September 1933, regarding the printing and supply to the Heads of Departments and other unit officers of the revised "C" Statement and Statement of non-Gazetted appointments, I have the honour to state that the four kinds of statements referred to in the Official Memorandum No.338-437/C.R.B.5-33-1, dated 28-7-33, have all been printed and kept in stock for supply to offices on indents received from them.

I have the honour to be,
Sir,
Your most obedient servant,

Ag. Superintendent.

R.C.